

**Voyager 'Ohana PTSO Officer Meeting**  
**Date: Thursday, January 16, 2014**  
**Time: 5 PM**  
**Location: Voyager PCS**

**1. Attendance**

<u>Yes</u>	<u>No</u>	<u>Name/Title</u>
X		Blue Kaanehe, President
X		Anne Everingham, Vice President
X		Jo-Ann Aurio, Treasurer
X		Tracie Bento, Membership
	X	Monica Pierce, Community Relations
X		Kristi Dagdagan, Fundraising
	X	Chastity Ferrer, Special Events
X		Malia Infiel, Special Events
X		Mary Beth Barr, Principal
X		Trish Donaldson, Teacher Representative
X		Jaime Green, Secretary
X		Jennifer Scheffel, Parent

**2. Welcome**

Meeting commenced at 5:15pm.

**3. Secretary's Report**

November minutes will be sent out by email for approval along with the January minutes within a week and then disseminated to the PTSO. As a reminder, we will get the minutes approved by email a week after the meeting and the newsletter will be sent out 2 weeks after the officers' meeting.

***Action: The committees will do individual blurbs and Anne will format them for the newsletter.***

Trish also reminded us that the teachers will submit their special funding/reimbursement requests by the end of February and we will discuss them at the March meeting.

#### 4. **Treasurer's Report**

We raised about \$1500 from the December Bazaar and spent \$1561.01 on recess equipment as we had decided including: a new basketball system, mounting and nets, tether ball sets, jump robes, footballs and volleyballs, and bags of balls for each academy. Kirk Hottendorf (Sage and Kainoa's dad) and Keith Bettinger (Aiya's dad) installed the basketball system and Kirk painted the four square on the black top. Unfortunately, the tetherball rope has already been shredded after one week of use and needs to be replaced.

**Action:** *Blue will check on the possibility of being reimbursed from McCully and Jaime will research rope options.*

Decals have been purchased for members of the PTSO and have been distributed for the Friday folders. The purchase was included in the budget as an unprojected cost. Joann will itemize the \$951.90 that has been spent in Miscellaneous Unprojected Costs for the next meeting.

#### 5. **President's Report**

**Bylaws:** Joann volunteered to file the nonprofit forms and will get the final version of the newly amended Bylaws from Trish.

**Food Bank:** Over 600 lbs of food were collected. We thought it would be a great idea to include the thank you letter from the Food Bank in the next newsletter and post the hard copy on the PTSO bulletin board.

**Bulletin Board:** It was decided to have people sign up to keep the board updated. Some suggestions were to have someone each month or to cover several months so the board wouldn't need to be decorated every month. Tracie volunteered her sister to take the 1<sup>st</sup> round.

**Upcoming General Meeting (April 11):** Blue has spoken with Yoyo 808 and a kendama team to do a demonstration for the kids as part of game night. They will host a contest and sell yoyos. Blue will check with them if we can get a portion of the sales. We discussed creating a Voyager blue kendama as a prize or as a fundraiser. Kumu Erin's (the Hawaiian language teacher) husband does wood work and crafts kendamas, Kristi's husband paints them, and Joann may know someone who makes them as well.

Blue has arranged for the Charter School Commission to speak on the Strive High program and explain the differences between that, No Child Left Behind, and Race to the Top.

**Concert:** The concert is set for April 26 at Bishop Museum, but there was some confusion about whether it would be an evening event again or whether it had to be during the afternoon. Because of the possible time restrictions from Bishop Museum due to other events scheduled to be held there during the same weekend, we are unsure

whether the concert will be at a different venue instead. The concert committee may include a white elephant as well.

The PTSO will focus on coordinating the beverage tent again. Last year at least 5 cases of water and 5 cases of juice were donated. Joann will check with her connections again for this year's event. At least 1 case of water needs to be earmarked for volunteers during their shift. Blue suggested possibly branching out to include root beer floats.

**Kiln:** A parent mentioned having a contact that could look at the kilns to get them working. Mary Beth confirmed that 1 kiln is working and 1 is not. A former art teacher who worked at Lutheran may know what the problem with the kiln is. If the parent's contact is willing to assess it for free, the board agreed it would be beneficial to do it.

Kelli Cody, the art teacher, would like to incorporate the kilns in a project and has determined that the cost would be \$1 per child for the materials and electrical draw. The problem is actually the amount of time needed for set up and clean up since the art project is done in each classroom. The children would be limited to only 25 minutes to work on their pieces. Another issue is that Kelly is relatively new, so if someone had a contact at UH who could act as a resource for her, she could better create the projects for the classes. For example glaze is generally sold in large quantities, so it would be helpful to have someone suggest other ways to get smaller amounts, etc.

## 6. Principal's Report

**Pledge Drive:** So far \$6127 has been raised through the pledge drive. Another reminder may need to be sent out.

**Summer Projects:** There has been interest in having a Voyager Summer School. Summer school would be for a fee with academic programs in the morning and Kamaaina Kids in the afternoon. Although it will be discussed at the next school board meeting, Mary Beth believes that it would be difficult to set up for this coming summer; this summer's extensive project will be clearing the playground equipment and opening up the area for play. There is also the possibility of replacing the blacktop with AstroTurf. After the torrential rains last year, a crack has appeared in the cafeteria and the office door can't close. Voyager is waiting for the Our Redeemer president to take action.

## 7. Committee Updates

### a. Special Events

**Spring Cleaning/School Beautification:** Blue wondered if there was a need to do a spring cleaning and/or enlist the Rotary or Interact Club again to beautify the school. Although there are some projects such as painting over vandalized areas or picking up trash, there didn't seem to be a project that would provide tasks for a hundred volunteers. Instead, many of the vandalized areas have already been painted over and the large tagged area fronting the playground may technically be the neighbor's property, requiring Voyager to consult them first before doing anything. The teachers could organize the kids to do a cleaning, so they could be responsible for their environment rather than asking parents to come in to pick up after them. Principal Barr suggested that one task which is a bit too complex for children that might be undertaken by the PTSO and its volunteers is putting the gardens to bed for the season.

**Culture Day March 14:** Rather than creating another project, it was suggested that we could help with Culture Day. Many of us discussed that the flyer that was sent out did not give us enough guidelines on how to help especially if we couldn't attend. Malia suggested one idea for those who couldn't be there was having cut pineapple samples for the kids and a display board providing information. We also thought people could team up somehow if we knew what cultures/activities were represented. A planning meeting will be held on January 30<sup>th</sup> and Trish volunteered to attend to find out more information.

**Senior Support:** Kristi and Trish have been working together to provide non-monetary gifts to Lanakila Meals on Wheels. In December Ms Trish and Ms Ralleta's students made holiday ornaments and wreaths. Following that donation Ms Trish requested Kristi inquire whether Lanakila Meals on Wheels would accept similar donations for other months. They said yes. The Makalapua Academy will therefore be providing future crafted, non-monetary donations about once monthly, in conjunction with other interested academies.

Kristi added that during the holidays Lanakila Meals on Wheels will request essentials like travel-sized toiletries, toilet paper and paper towels. Other Board members suggested a drive to collect such essentials as another community awareness effort. We decided to combine the drive with Ice Palace and collect toiletries in lieu of cash. Blue asked Joann for the contact information for Ice Palace so she could coordinate.

**MLK:** Anne reported that the flags were completed and ready to go. Malia reported that the site was procured and she and Chas would be shopping for food and other consumables on Sunday. Malia also confirmed that she would not be marching but would be at the park site wrapping hot dogs. Tracie offered her sister to assist with the park site set up. Blue said she would check with Kamaaina Kids to see if they would transport walkers from the park site back to Magic Island. All agreed that although RSVPs had not been officially counted, Voyager consistently has about 100 participants. Malia said she would coordinate equipment pick up and set up with Chas.

**Ice Palace:** Ice Palace is in 5 weeks. Joann reported one more payment is due to Ice Palace prior to the event. We decided that rather than assigning dishes to academies, we would request pupus, which appeared to be just the right amount of food. We agreed that we would keep the price at \$5/persons, regardless of whether someone skated.

b. Fundraising

Kristi has successfully enrolled us with Amazon Affiliates and we are ready to test it out. She has emailed us with the info and we can start using it to earn a percentage of our purchases for the school.

Kristi also researched the Jeans for Teens program sponsored by Aeropostale and dosomething.org. Students could collect and donate jeans for homeless kids and turn them in at the Aeropostale store, but must do so by February 16<sup>th</sup>. Noelle Dagdagan (Kaapeha grade 7) and Sage Hottendorf (Kaapeha grade 8) were volunteered to head up this effort. Kristi offered to write up a blurb and a flyer for distribution, as well as assist the students with an assembly presentation. It was decided that since Mrs. Don is

heading up assembly on January 22<sup>nd</sup> we could kick this effort off at that assembly and collect for two weeks ending on Friday, February 14<sup>th</sup>.

**8. Adjourn**

The meeting adjourned at --pm. Next meeting will be held on **Thursday, February 13, 2013 at 6pm.**