

Voyager, A Public Charter School
Voyager Governing Board of Directors Meeting
Date: February 15, 2018 @ 5:00 p.m.

DRAFT February Meeting Minutes

Date: February 15, 2018

Agenda - 5:17 p.m.

- I. Call to Order
 - a. Members present: Chuck Harris, Amy Fiandach, Bryan Yucoco, Donna Estomago, Kristi Dagdagan
 - b. Members not present: Meghan Bonnie, Brian Stepp
 - c. Guests: Trish Donaldson
 - d. Review of Minutes of January 2018 Meeting
 - i. Approved as amended

- II. Dashboard Review
 - a. Bryan Stepp has missed three consecutive meetings at this time and, per the by-laws, is no longer a member of the Governing Board.
 - b. Dashboard was reviewed
 - i. Discussion of goal setting for committees that will inform the dashboard and committee work
 - ii. Ideal goal setting will include 2-3 goals for each committee
 - iii. Suggestion of using the Governance Committee Matrix to inform the Dashboard
 - iv. Framework for Academic Status that will be added to the Dashboard has been initiated by the Chairperson Chuck Harris and Principal Evan Anderson

- III. Facility and Financial Status
 - a. Finance Committee Report, Chuck Harris
 - i. Overall Revenues are slightly short (actual 294 students vs 308 budgeted)
 - ii. Potential covers for shortfalls include:
 1. Computer Technician (position unfilled) and Books/Curriculum
 - b. Facilities Committee Report, Evan Anderson
 - i. Budget proposal for 2018/2019 will include facilities improvements
 - ii. Seeking new providers for a variety of contracts: Office supplies, Elevator Repair and Cleaning
 - iii. Discussion of Shelter in Place as well as awareness and planning that will be in place in the near future
 - iv. Pest Control is in place with results (AC units running, rodents are being eliminated)
 - v. Emergency Communication Systems will be explored

1. Board members offered resources for exploration

IV. Board Performance Assessment & Improvement

a. Staff Reports

- i. none

b. Governance Committee Report

- i. Discussion to consider adding additional community members as an ongoing effort.
- ii. Governance most recently updated the recruitment needs and suggested that those could be sent out via personal and professional networks as well as shared with all stakeholders
- iii. Chairperson Chuck Harris shared a concern with fulfilling 5 community members, as they would constitute the majority and possibly not share the overall view of all stakeholders.
- iv. The board is agreeable with continued recruiting to a total of five community representatives.
- v. Request from Governance Committee for School Administration to review the current school policies
- vi. Parent and Teacher Elections as well as a Governing Board Evaluation will be explored at subsequent Governance Committee Meetings

c. Excellence in Education Committee members

- i. Discussion of essential believe of what Voyager students need and know as well as how excellence is measured.
- ii. The committee itself includes stakeholder input from school administration, community members and a Voyager parent. One additional community member has been recruited to attend the next meeting.
- iii. Suggestion to have students serve on the committee and the bylaws were referenced to allow for them to serve.

V. Unfinished Business

- a. None

VI. New business

a. Special Committee to review Lease Renewal and potential School Expansion

- i. Motion by Chairperson Chuck Harris to form a Special Committee
- ii. The focus is on facilities pending the anticipated end of the 5 year lease at 2428 Wilder Avenue.
- iii. Feedback was provided from multiple board members and guest that the tasking options included feedback from stakeholders (community, parents, students, staff) that has been shared over many years.

- iv. Motion by Chairperson Chuck Harris to approve establishing a Special Committee to evaluate Future Facilities' options of Voyager Public Charter School.
- v. Motioned unanimously approved by all present members.
 - 1. Chuck Harris Yes
 - 2. Donna Estomago Yes
 - 3. Kristi Dagdagan Yes
 - 4. Bryan Yucoco Yes
 - 5. Amy Fiandach Yes

Adjourned 6:40 p.m.

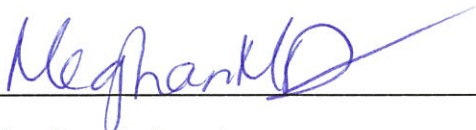
Next meeting is Thursday, March 15 , 2018 at 5:00 p.m.

Location: Voyager School Room 205

Respectfully Submitted by:



Chuck Harris, Board Chair



Meghan Bonnie, Secretary