



VOYAGER PUBLIC CHARTER SCHOOL

Governing Board Meeting Agenda

May 17, 2018 VPCS, Room 205

Board Members

1. Chuck Harris *Community Rep*
2. Amy Fiandach *Teacher Rep*
3. Meghan Bonnie *Teacher Rep*
4. Kristi Dagdagan *Parent Rep*
5. Bryan Yucoco *Parent Rep*
6. Jim Froneberger *Community Rep*
7. Donna Estomago *Community Rep*
8. Evan Anderson ¹ *Principal*

¹ *Non-voting member*

Officers

1. Chairperson..... Chuck Harris
2. Vice Chairman.....
3. Secretary Meghan Bonnie
4. Treasurer..... Chuck Harris

Standing Committees & Chairs

1. GovernanceAmy F
2. Facilities Evan A
3. Finance Chuck H
4. Excellence in Education..... Donna E
5. School Leader & Org Brian S

| Time | Item | Discussion Lead |
|---------|---|-----------------|
| 5:00 pm | Call to Order ... Roll call/Determination of quorum | Chairman |
| | 1) Welcome new Teacher reps | |
| | a. Jackie Jensen | |
| | b. Christine Don | |
| | 2) Review of key Voyager School and Board Metrics (Dashboard) | Chairman |
| 5:05 | Review of Minutes of February 15, 2018 Meeting | |
| 5:10 | Facility and Financial Status | |
| | 1) Finance Committee Report | Chuck Harris |
| | 2) Approval of Final SY 2018-2019 Budget | Chuck Harris |
| 5:30 | Academic Performance | |
| | 1) Excellence in Education Committee Report | Donna Estomago |
| 5:35 | Operations & Organization | |
| | 1) No report | |
| 5:40 | Board Performance Assessment & Improvement | |
| | 1) No report | |
| 5:45 | Unfinished Business | |
| | 1) None | |
| 5:45 | New Business | |
| | 1) None | |
| 6:05 | Adjournment of Main Session | |
| 6:05 | Call to Order of Executive Session¹ | |
| | 1. None | |
| 6:05 | Adjournment of Executive Session | |

Next Meeting: Thursday, June 21, 2018

¹ "Executive Session" is a non-public meeting of the VPCS Board to discuss matters where confidentiality is a concern. A two-thirds majority vote is required to convene a non-public Executive Session



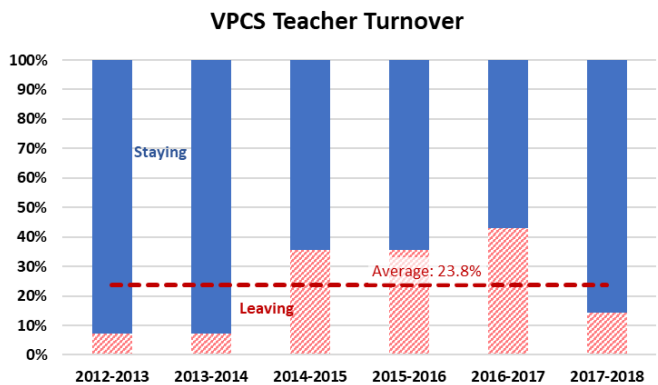
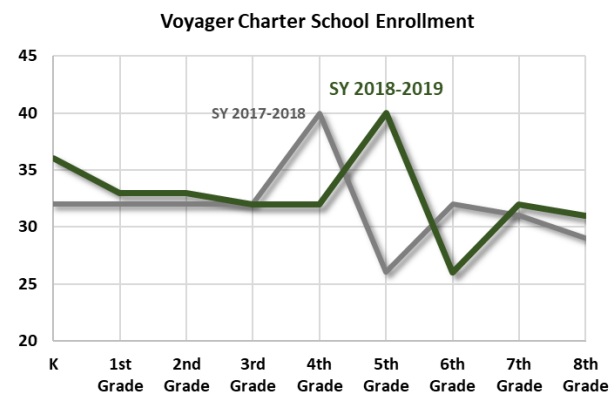
VOYAGER PUBLIC CHARTER SCHOOL Governing Board Dashboard SY 2017-2018

| Board Attendance | | | | | | | | | | | | | | | |
|------------------|------------|---------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | Board Term | | | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| | Start | End | | | | | | | | | | | | | |
| Chuck Harris | Jul '15 | Jun '19 | 100% | X | X | X | X | X | X | X | X | X | X | | |
| Amy Fiandach | Jul '14 | Jun '18 | 70% | X | | X | | X | X | X | X | | X | | |
| Meghan Bonnie | Jul '14 | Jun '18 | 67% | | X | | X | X | X | X | | X | | | |
| Kristi Dagdagan | Jul '16 | Jun '18 | 100% | X | X | X | X | X | X | X | X | X | X | | |
| Bryan Yucoco | Jul '16 | Jun '18 | 100% | X | X | X | X | X | X | X | X | X | X | | |
| Donna Estromago | Aug '17 | Jun '19 | 50% | | | X | | X | | X | X | X | | | |
| Evan Anderson | Jul '17 | N/A | 90% | X | X | X | X | X | X | | X | X | X | | |
| Brian Stepp | Aug '17 | Jun '19 | 50% | | X | X | X | | | | | | | | |

| Committee Composition | | | | | |
|-----------------------|-----------------|----------------------|-------------------------|------------------------------|----------------------------------|
| Finance | Facilities | Governance & Policy | Excellence in Education | School Leader & Organization | Future Facilities (Special Comm) |
| Chuck Harris | Evan Anderson | Amy Fiandach | Donna Estromago | Bryan Yucoco | Chuck Harris |
| Evan Anderson | Kristi Dagdagan | Sue Deuber | Evan Anderson | | Evan Anderson |
| Lynn Chan | Ali Yasuoka | Anne Everingham | Trish Donaldson | | Matt Bittick |
| | Lynn Chan | Danielle Spirandelli | Christine Farmer | | |
| | Deb Nishihira | | Blue Kaanehe | | |
| | Natalie Dotseth | | | | |

| SY 2017-2018 Resolutions | | | |
|--------------------------|--|----------------|--|
| 2016-17-1 ... | Approve Charter Contract | 2017-18-7 ... | Adopt financial audit |
| 2017-18-1 ... | <Not Used> | 2017-18-8 ... | Adopt revised By-Laws |
| 2017-18-2 ... | Approve non-accrual days (Vilardi) | 2017-18-9 ... | Adopt Board Policy |
| 2017-18-3 ... | Enter MOU with HSTA to shift PD times | 2017-18-10 ... | Adopt revised VPCS Admissions Policy |
| 2017-18-4 ... | Adopt Revised By-Laws (General update) | 2017-18-11 ... | Establish Special Committee for Facilities |
| 2017-18-5 ... | Adopt revised Admissions Policy | 2017-18-12 ... | Facilitators for Board elections |
| 2017-18-6 ... | Cover attendance fees for Board training | 2017-18-13 ... | Revised charter for special committee |

| Near-term Board Calendar | | |
|---|--|--|
| June | July | August |
| <ul style="list-style-type: none"> Approve SY 2018-19 Board Calendar SY 2018/19 board elections Report from Special Committee (facilities) | <ul style="list-style-type: none"> Last day to add Student Value-Added measures | <ul style="list-style-type: none"> Schedule key feedback processes Train staff on feedback tools |



Draft Minutes from Previous Meeting

Voyager, A Public Charter School
Voyager Governing Board of Directors Meeting
Date: March 15, 2018 @ 5:00pm

Agenda: 5:10pm

- I. Call to Order
 - A. Roll call/Determination of quorum, quorum confirmed
 - B. Members present: Chuck Harris, Kristi Dagdagan, Bryan Yucoco, Evan Anderson, Amy Fiandach
 - C. Members not present: Donna Estomago, Meghan Bonnie
 - D. Guests: Trish Donaldson
 - E. Review of Minutes of March 15, 2018 Meeting
 1. Minutes approved
 - F. Review of key Voyager School and Board Metrics (Dashboard)
 1. Next Meeting: Updated per pupil allocations should be received and a final budget would be in order for the next board meeting
 2. Support from members regarding the set up of the dashboard
 3. Board Election (Jim Froneberger) Chairperson Harris moved to approved Jim Froneberger as a Community Rep on the board
 - a. Unanimous approval by Chuck Harris, Bryan Yucoco, Amy Fiandach, and Kristi Dagdagan

II. Facility and Financial Status

- A. Finance Committee Report
 - a. Overall budget is around \$2.2 million but around 10% discretionary amount for spending such as toilet paper, technology and day to day operations.
 - b. We are assuming the \$7,359 per pupil allocation and student total of 294, but the expected allocation will come in higher and may prove an increase or change to the budget.
 - c. Current allocations do not include large amounts for facilities and the plan is to monitor and work alongside PTSO to cover costs, as we have done with the purchase of the play structure, to share the costs over more than one school year
 - d. Principal Anderson explained that the large priority is to increase the Professional Development budget based on feedback and school needs.
 - e. After Principal Anderson explained that the Title II funding must be allocated and utilized in the same school year.
- B. Approval of Draft SY 2018-2019 Budget
 - a. Chairperson Harris moves to approve the draft budget as presented. Motion is approved unanimously.

III. Facilities Committee Report

- A. School completed the required Shelter in Place Drill successfully

- B. Spall repair is complete and the roof, front awning area and
- C. Commitment for the play structure is May 4th and will take two weeks to complete. Anticipating a Hawaiian blessing for the play structure on May 30th at 2:30pm which is Trimester 3 Student Conference Day.
- D. The Special Committee is recruiting grant writers and additional resources to explore the options with school experience.
 - a. The first report is due to the board next month
 - b. Discussion with Chairperson Harris and Charter Commission regarding the investment and requirements to begin a high school
 - c. Many options will be explored by the Special Committee (increase in size, maintain size, etc.)
 - i. Amy Fiandach noted that the small size is desirable for many stakeholders
 - ii. Principal Anderson shared the original plans to include a Preschool; although the group noted many additional requirements for
 - iii. Amy Fiandach suggested the school side explore desires around school size
- E. Additional communication went home to parents to support the shelter in place collection of comfort kits.
- F. Discussion of inventory control (curriculum & technology supplies)
 - a. Principal Anderson discussed the control with the Business Manager
 - b. In the past, furniture had been tagged, but this process has not been maintained
 - c. Technology has been tracked in some years by the Technology committee and the SSC, Deb Nishihira, has tracked inventory and
 - d. Teachers complete the classroom furniture inventory annually
 - e. Recommendations of improvement:
 - i. Take inventory at the beginning of the year: furniture, curriculum and equipment/technology while cross-referencing the check out from the previous school year
 - ii. As teachers sign out at the end of the year, inventories will be mandatory and signed off by admin via the new inventory spreadsheets initiated by Meghan Bonnie
 - iii. Additionally, teacher devices will be checked in at the end of the school year

IV: Excellence in Education Committee Report

- A. Discussion of exit survey process
 - a. Voyager is committed to sending exit surveys to our students, parents and teachers who will be leaving
 - b. Chairperson Harris noted that this process ongoing (Unfinished business)

V. Operations & Organization

- A. School Leader & Organization Committee Report

- a. Based on a meeting with the Charter Commission, there are not a large resource for what other schools are using
- b. The Committee is compiling samples from a variety of resources (DOE, other schools, a variety of grade levels) and then will form a special committee.

VI. Board Performance Assessment & Improvement

- A. Governance Committee Report (no meeting was held)
- B. Discussion of Teacher Rep elections
 - a. Ballots were sent out to teachers and the final teacher vote will be complete by April 21st.
- C. Discussion of Parent Rep elections
 - a. Bryan Yucoco and Kristi Dagdagan will be running for a subsequent term as parent representatives

VII. Unfinished Business (None)

VIII. New Business (None)

IV. Adjournment of Main Session

- A. Moved by Chairperson Harris to end the main session.
- B. Motion approved unanimously

Meeting adjourned at 6:03pm.

No Executive Session held.

Next Meeting: Thursday, May 17, 2018

Finance Committee Report

May 15, 2018

From: VPCS Finance Committee
To: VPCS Governing Board

Subj: Financial Report to the Governing Board

The Finance Committee provides the following report to the Governing Board of Voyager Public Charter School.

Current Financial Statements: The current Financial Statements for Voyager Public Charter School (as of January 31, 2018) are attached as Exhibit A – VPCS Statement of Financial Position and Exhibit B – VPCS Income Statement.

Final Budget for SY 2018-2019: The Final Budget for the 2018-2019 is attached as Exhibit C – Voyager SY 2018-2019 Budget (Final).

Requests for Approval: None

Sincerely,



Chuck Harris
VPCS Board Finance Committee Chair

**Voyager - A Public Charter School
Statement of Financial Position
As of March 31, 2018**

5/4/18

| | <u>Mar 31, 18</u> | <u>Mar 31, 17</u> |
|--|----------------------------|----------------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| 1065 · First Hawaiian Bnk Savings | 1,098,730.77 | 1,062,976.07 |
| 1066 · First Hawaiian Bank - checking | 67,540.50 | 6,370.86 |
| 1067 · Cash - Restricted | 2,000.00 | 2,000.00 |
| 1080 · Petty Cash on Hand | 30.00 | 30.00 |
| 1100 · DOE FMS Accounts | 0.00 | 0.00 |
| Total Checking/Savings | <u>1,168,301.27</u> | <u>1,071,376.93</u> |
| Accounts Receivable | | |
| 1200 · Accounts Receivable | 3,047.62 | 8,401.94 |
| Total Accounts Receivable | <u>3,047.62</u> | <u>8,401.94</u> |
| Other Current Assets | | |
| 1202 · Student Meals Receivable | 1,849.83 | 1,576.10 |
| 1204 · Receivable from DOE-ER FICA Tax | 30,511.47 | 74,233.62 |
| 1205 · Miscellaneous Receivables | 239.95 | 276.57 |
| 1300 · Prepaid Expenses | 7,044.64 | 7,592.27 |
| Total Other Current Assets | <u>39,645.89</u> | <u>83,678.56</u> |
| Total Current Assets | 1,210,994.78 | 1,163,457.43 |
| Fixed Assets | | |
| 1601 · Furniture and Equipment | 111,991.38 | 61,518.09 |
| 1605 · Leasehold Improvement | 54,888.21 | 31,609.50 |
| Total Fixed Assets | <u>166,879.59</u> | <u>93,127.59</u> |
| Other Assets | | |
| 1400 · Deposits | | |
| HECO Deposit | 745.00 | 655.00 |
| Lease Deposit | 19,895.28 | 19,895.28 |
| Payroll Deposit - PCSC | 375.06 | 375.06 |
| Total 1400 · Deposits | <u>21,015.34</u> | <u>20,925.34</u> |
| Total Other Assets | <u>21,015.34</u> | <u>20,925.34</u> |
| TOTAL ASSETS | <u><u>1,398,889.71</u></u> | <u><u>1,277,510.36</u></u> |

**Voyager - A Public Charter School
Statement of Financial Position
As of March 31, 2018**

5/4/18

| | <u>Mar 31, 18</u> | <u>Mar 31, 17</u> |
|--|----------------------------|----------------------------|
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | 26,893.49 | 17,464.10 |
| Other Current Liabilities | | |
| 2010 - Grants Payable | 2,000.00 | 2,000.00 |
| 2100 - Payroll Liabilities | 92,891.57 | 79,429.87 |
| 2355 - Accrued Vacation | 57,046.29 | 63,699.91 |
| 2400 - Deferred Revenue | 23,821.23 | 23,063.54 |
| 2401 - Deferred State & FED Allocation | <u>350,535.22</u> | <u>337,728.27</u> |
| Total Other Current Liabilities | <u>526,294.31</u> | <u>505,921.59</u> |
| Total Current Liabilities | 553,187.80 | 523,385.69 |
| Long Term Liabilities | | |
| 2500 - Deferred Rent | <u>61,000.00</u> | <u>48,000.00</u> |
| Total Long Term Liabilities | <u>61,000.00</u> | <u>48,000.00</u> |
| Total Liabilities | 614,187.80 | 571,385.69 |
| Equity | | |
| 1110 - Retained Earnings | 673,741.77 | 552,152.15 |
| 3000 - Opening Bal Equity | 46,625.28 | 46,625.28 |
| Net Income | <u>64,334.86</u> | <u>107,347.24</u> |
| Total Equity | <u>784,701.91</u> | <u>706,124.67</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,398,889.71</u></u> | <u><u>1,277,510.36</u></u> |

Voyager - A Public Charter School
Monthly & YTD Stmt. of Income & Expense Budget-to-Actual
For the Period Ended March 31, 2018

| | <u>Mar 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>Jul '17 - Mar 18</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|-------------------|-------------------|-----------------------|-------------------------|---------------------|-----------------------|----------------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| 4100 - State Allocations | | | | | | | |
| 4110 - Base Per Pupil Allocation | 180,302.33 | 181,953.00 | -1,650.67 | 1,622,720.99 | 1,637,577.00 | -14,856.01 | 2,183,445.00 |
| 4135 - Collective Bargaining Increase | 3,141.93 | 3,598.00 | -456.07 | 28,277.37 | 32,382.00 | -4,104.63 | 43,171.00 |
| Total 4100 - State Allocations | <u>183,444.26</u> | <u>185,551.00</u> | <u>-2,106.74</u> | <u>1,650,998.36</u> | <u>1,669,959.00</u> | <u>-18,960.64</u> | <u>2,226,616.00</u> |
| 4200 - Federal Allocations | | | | | | | |
| 4132 - Title II | | 917.00 | -917.00 | | 8,253.00 | -8,253.00 | 11,000.00 |
| 4150 - Special Ed Allocations | 500.00 | | | 500.00 | | 500.00 | |
| 4210 - Federal Impact Aid (FIA) | 5,521.80 | 5,288.00 | 233.80 | 49,696.22 | 47,592.00 | 2,104.22 | 63,459.00 |
| Total 4200 - Federal Allocations | <u>6,021.80</u> | <u>6,205.00</u> | <u>-183.20</u> | <u>50,196.22</u> | <u>55,845.00</u> | <u>-5,648.78</u> | <u>74,459.00</u> |
| 4400 - Contributions | | | | | | | |
| 4407 - Other Contributions | | 17.00 | -17.00 | | 149.00 | -149.00 | 200.00 |
| 4470 - Fundraising - Other | | 2.00 | -2.00 | 1.60 | 19.00 | -17.40 | 25.00 |
| 4472 - Fundraising - Restricted | | | | 633.00 | | 633.00 | |
| 4480 - Family Donation/Pledge | | 8.00 | -8.00 | 53.00 | 76.00 | -23.00 | 100.00 |
| 4481 - Restricted Family Donation | | 42.00 | -42.00 | 350.00 | 374.00 | -24.00 | 500.00 |
| Total 4400 - Contributions | | <u>69.00</u> | <u>-69.00</u> | <u>1,037.60</u> | <u>618.00</u> | <u>419.60</u> | <u>825.00</u> |
| 4500 - Lunch/Breakfast Money Income | | | | | | | |
| 4510 - Student Lunch/Brkft Collections | 3,009.22 | 4,166.00 | -1,156.78 | 32,554.52 | 37,502.00 | -4,947.48 | 50,000.00 |
| 4520 - NSLP Reimbursement | 3,047.62 | 3,666.00 | -618.38 | 32,692.80 | 33,002.00 | -309.20 | 44,000.00 |
| Total 4500 - Lunch/Breakfast Money Income | <u>6,056.84</u> | <u>7,832.00</u> | <u>-1,775.16</u> | <u>65,247.32</u> | <u>70,504.00</u> | <u>-5,256.68</u> | <u>94,000.00</u> |
| 4600 - Other School Income | | | | | | | |
| 4605 - Parent Ohana Subsidy | | 233.00 | -233.00 | 1,000.00 | 2,101.00 | -1,101.00 | 2,800.00 |
| 4625 - Field Trip Income | 360.00 | 1,916.00 | -1,556.00 | 18,984.65 | 17,252.00 | 1,732.65 | 23,000.00 |
| 4630 - Parent Collected Income | | | | | | | |
| 4631 - Supply Fee/Math Book Income | | 1,917.00 | -1,917.00 | 23,817.00 | 17,249.00 | 6,568.00 | 23,000.00 |
| 4632 - Uniform Income | 5.00 | 1,083.00 | -1,078.00 | 10,634.00 | 9,751.00 | 883.00 | 13,000.00 |
| 4633 - Yearbook Income | 568.50 | 75.00 | 493.50 | 568.50 | 675.00 | -106.50 | 900.00 |
| Total 4630 - Parent Collected Income | <u>573.50</u> | <u>3,075.00</u> | <u>-2,501.50</u> | <u>35,019.50</u> | <u>27,675.00</u> | <u>7,344.50</u> | <u>36,900.00</u> |
| 4645 - A+ Inter-Sessions Rental Fee | | 841.00 | -841.00 | 7,406.53 | 7,577.00 | -170.47 | 10,100.00 |
| Total 4600 - Other School Income | <u>933.50</u> | <u>6,065.00</u> | <u>-5,131.50</u> | <u>62,410.68</u> | <u>54,605.00</u> | <u>7,805.68</u> | <u>72,800.00</u> |

Voyager - A Public Charter School
Monthly & YTD Stmt. of Income & Expense Budget-to-Actual
For the Period Ended March 31, 2018

| | <u>Mar 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>Jul '17 - Mar 18</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|-------------------|-------------------|-----------------------|-------------------------|---------------------|-----------------------|----------------------|
| 4700 · Other Income | | | | | | | |
| 4701 · Miscellaneous Income | | 42.00 | -42.00 | | 374.00 | -374.00 | 500.00 |
| 4705 · NSF/Late Pickup Fees | 25.00 | 10.42 | 14.58 | 100.00 | 93.74 | 6.26 | 125.00 |
| 4710 · Interest Income | 95.50 | 100.00 | -4.50 | 1,065.32 | 900.00 | 165.32 | 1,200.00 |
| Total 4700 · Other Income | <u>120.50</u> | <u>152.42</u> | <u>-31.92</u> | <u>1,165.32</u> | <u>1,367.74</u> | <u>-202.42</u> | <u>1,825.00</u> |
| Total Income | <u>196,576.90</u> | <u>205,874.42</u> | <u>-9,297.52</u> | <u>1,831,055.50</u> | <u>1,852,898.74</u> | <u>-21,843.24</u> | <u>2,470,525.00</u> |
| Gross Profit | 196,576.90 | 205,874.42 | -9,297.52 | 1,831,055.50 | 1,852,898.74 | -21,843.24 | 2,470,525.00 |
| Expense | | | | | | | |
| 6000 · Personnel & Payroll Expense | | | | | | | |
| 6010 · Admin. Personnel | 26,269.22 | 25,763.00 | 506.22 | 232,646.64 | 231,867.00 | 779.64 | 309,156.00 |
| 6010.03 · Admin. Benefit-Accrue Vacation | 750.00 | 750.00 | | 6,750.00 | 6,750.00 | | 9,000.00 |
| 6015.00 · Recess Supervisors | 1,672.50 | 1,283.00 | 389.50 | 16,822.50 | 11,541.00 | 5,281.50 | 15,390.00 |
| 6020 · Instructional | | | | | | | |
| 6021 · Classroom Teachers | 68,277.45 | 69,228.67 | -951.22 | 595,981.35 | 623,052.99 | -27,071.64 | 830,739.00 |
| 6022 · Specials Teachers | 11,520.60 | 12,631.00 | -1,110.40 | 95,030.02 | 113,674.00 | -18,643.98 | 151,567.00 |
| 6025 · Substitute Teachers | 4,942.14 | 2,083.33 | 2,858.81 | 48,929.33 | 18,750.01 | 30,179.32 | 25,000.00 |
| 6030 · Specials-Educational Asst | 308.83 | 166.67 | 142.16 | 817.47 | 1,499.99 | -682.52 | 2,000.00 |
| Total 6020 · Instructional | <u>85,049.02</u> | <u>84,109.67</u> | <u>939.35</u> | <u>740,758.17</u> | <u>756,976.99</u> | <u>-16,218.82</u> | <u>1,009,306.00</u> |
| 6023 · Resource Teachers | 18,477.64 | 17,053.00 | 1,424.64 | 163,297.67 | 153,477.00 | 9,820.67 | 204,636.00 |
| 6023.02 · Resource Teachers-Accrued Vacat | 125.00 | 125.00 | | 1,125.00 | 1,125.00 | | 1,500.00 |
| 6035 · Teacher Differential Pay - add' | 569.60 | 1,083.33 | -513.73 | 9,834.71 | 9,750.01 | 84.70 | 13,000.00 |
| 6050 · Contracted Staff | | | | | | | |
| 6056 · Part-time Counselor | 4,065.00 | 4,166.67 | -101.67 | 38,115.00 | 37,499.99 | 615.01 | 50,000.00 |
| Total 6050 · Contracted Staff | <u>4,065.00</u> | <u>4,166.67</u> | <u>-101.67</u> | <u>38,115.00</u> | <u>37,499.99</u> | <u>615.01</u> | <u>50,000.00</u> |
| 6070 · Landscaping/Groundskeeping 'EE' | 885.00 | 1,041.67 | -156.67 | 8,724.45 | 9,374.99 | -650.54 | 12,500.00 |
| 6072 · Maintenance/Janitorial 'EE' | 634.50 | 1,500.00 | -865.50 | 5,517.00 | 13,500.00 | -7,983.00 | 18,000.00 |
| 6074 · payroll - Computer Technician | | 833.33 | -833.33 | 67.50 | 7,500.01 | -7,432.51 | 10,000.00 |
| Total 6000 · Personnel & Payroll Expense | <u>138,497.48</u> | <u>137,708.67</u> | <u>788.81</u> | <u>1,223,658.64</u> | <u>1,239,361.99</u> | <u>-15,703.35</u> | <u>1,652,488.00</u> |
| 6200 · Academic Expenses | | | | | | | |
| 6205 · Books/Curriculum | | | | | | | |
| 6205.01 · Books/Curriculum - Others | | 567.00 | -567.00 | 6,047.22 | 5,099.00 | 948.22 | 6,800.00 |
| 6205.02 · Curriculum-Arts intregation | 1,760.00 | 200.00 | 1,560.00 | 1,760.00 | 1,800.00 | -40.00 | 2,400.00 |
| 6205.03 · Book/Curriculum-School-wide | | 1,000.00 | -1,000.00 | 1,741.56 | 9,000.00 | -7,258.44 | 12,000.00 |
| Total 6205 · Books/Curriculum | <u>1,760.00</u> | <u>1,767.00</u> | <u>-7.00</u> | <u>9,548.78</u> | <u>15,899.00</u> | <u>-6,350.22</u> | <u>21,200.00</u> |

Voyager - A Public Charter School
Monthly & YTD Stmt. of Income & Expense Budget-to-Actual
For the Period Ended March 31, 2018

| | <u>Mar 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>Jul '17 - Mar 18</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|-----------------|-----------------|-----------------------|-------------------------|-------------------|-----------------------|----------------------|
| 6211 · Classroom Equipment/Computer | 1,265.81 | 1,666.67 | -400.86 | 2,597.30 | 14,999.99 | -12,402.69 | 20,000.00 |
| 6213 · School Furnishings | | 500.00 | -500.00 | 3,890.20 | 4,500.00 | -609.80 | 6,000.00 |
| 6215 · Academic Supplies-classrm | | 433.33 | -433.33 | 2,700.00 | 3,900.01 | -1,200.01 | 5,200.00 |
| 6215.10 · Acad Supp-Other | | 83.33 | -83.33 | 539.83 | 750.01 | -210.18 | 1,000.00 |
| 6216 · Testing Materials | | 42.00 | -42.00 | | 374.00 | -374.00 | 500.00 |
| 6225 · Computer & Software | | 166.00 | -166.00 | 1,294.19 | 1,502.00 | -207.81 | 2,000.00 |
| 6235 · School (Student) Events | | 333.33 | -333.33 | 917.87 | 3,000.01 | -2,082.14 | 4,000.00 |
| Total 6200 · Academic Expenses | 3,025.81 | 4,991.66 | -1,965.85 | 21,488.17 | 44,925.02 | -23,436.85 | 59,900.00 |
| 6250 · Other School Expenses | | | | | | | |
| 6251 · Parent Ohana Subsidy Expenses | | 233.33 | -233.33 | 125.55 | 2,100.01 | -1,974.46 | 2,800.00 |
| 6253 · Field Trips | 65.75 | 1,916.67 | -1,850.92 | 18,429.59 | 17,249.99 | 1,179.60 | 23,000.00 |
| 6255 · Parent-Paid School Supplies | | 2,000.00 | -2,000.00 | 26,465.09 | 18,000.00 | 8,465.09 | 24,000.00 |
| 6256 · Uniform Expense | | 733.00 | -733.00 | 8,016.49 | 6,601.00 | 1,415.49 | 8,800.00 |
| 6257 · Yearbook Expenses | | 75.00 | -75.00 | | 675.00 | -675.00 | 900.00 |
| Total 6250 · Other School Expenses | 65.75 | 4,958.00 | -4,892.25 | 53,036.72 | 44,626.00 | 8,410.72 | 59,500.00 |
| 6300 · Meals Service | | | | | | | |
| 6301 · Breakfasts | 960.00 | 1,125.00 | -165.00 | 10,080.00 | 10,125.00 | -45.00 | 13,500.00 |
| 6302 · School Lunches | 6,084.75 | 8,042.00 | -1,957.25 | 64,233.75 | 72,374.00 | -8,140.25 | 96,500.00 |
| Total 6300 · Meals Service | 7,044.75 | 9,167.00 | -2,122.25 | 74,313.75 | 82,499.00 | -8,185.25 | 110,000.00 |
| 6400 · Operating Expenses | | | | | | | |
| 6410 · Insurance | 640.42 | 665.00 | -24.58 | 5,590.36 | 5,985.00 | -394.64 | 7,980.00 |
| 6420 · Equipment Rental & Leasing | 863.87 | 1,166.67 | -302.80 | 9,246.64 | 10,499.99 | -1,253.35 | 14,000.00 |
| 6430 · Operating Supplies | | | | | | | |
| 6431 · Janitorial Supplies | 594.75 | 575.00 | 19.75 | 4,133.74 | 5,175.00 | -1,041.26 | 6,900.00 |
| 6433 · Postage | | 37.50 | -37.50 | 275.40 | 337.50 | -62.10 | 450.00 |
| 6434 · Office Supplies & Expenses | 1,830.82 | 833.33 | 997.49 | 7,655.62 | 7,500.01 | 155.61 | 10,000.00 |
| 6436 · Office Equipment & Maint. | | 125.00 | -125.00 | 695.74 | 1,125.00 | -429.26 | 1,500.00 |
| Total 6430 · Operating Supplies | 2,425.57 | 1,570.83 | 854.74 | 12,760.50 | 14,137.51 | -1,377.01 | 18,850.00 |

Voyager - A Public Charter School
Monthly & YTD Stmt. of Income & Expense Budget-to-Actual
For the Period Ended March 31, 2018

| | <u>Mar 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>Jul '17 - Mar 18</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------|------------------|-----------------------|-------------------------|-------------------|-----------------------|----------------------|
| 6440 · Staff Development & Stipends | | | | | | | |
| 6441.05 · Staff Development -Title Ila Exp | | 916.00 | -916.00 | 11,251.97 | 8,252.00 | 2,999.97 | 11,000.00 |
| 6443 · Staff Development - General | | 833.33 | -833.33 | 156.96 | 7,500.01 | -7,343.05 | 10,000.00 |
| 6444 · PD materials | | 83.33 | -83.33 | 27.18 | 750.01 | -722.83 | 1,000.00 |
| 6460 · Travel/Conferences | | | | 1,804.11 | | 1,804.11 | |
| Total 6440 · Staff Development & Stipends | | <u>1,832.66</u> | <u>-1,832.66</u> | <u>13,240.22</u> | <u>16,502.02</u> | <u>-3,261.80</u> | <u>22,000.00</u> |
| 6450 · Printing | | 41.00 | -41.00 | 40.19 | 377.00 | -336.81 | 500.00 |
| 6470 · Misc. Other Operation Expenses | | | | | | | |
| 6471 · Bank or Other Service Charges | 35.00 | 42.00 | -7.00 | 295.50 | 374.00 | -78.50 | 500.00 |
| 6473 · Dues and Subscriptions | | 292.00 | -292.00 | 1,578.92 | 2,624.00 | -1,045.08 | 3,500.00 |
| 6474 · Other Operating Expenses | | 20.83 | -20.83 | | 187.51 | -187.51 | 250.00 |
| Total 6470 · Misc. Other Operation Expenses | <u>35.00</u> | <u>354.83</u> | <u>-319.83</u> | <u>1,874.42</u> | <u>3,185.51</u> | <u>-1,311.09</u> | <u>4,250.00</u> |
| Total 6400 · Operating Expenses | <u>3,964.86</u> | <u>5,630.99</u> | <u>-1,666.13</u> | <u>42,752.33</u> | <u>50,687.03</u> | <u>-7,934.70</u> | <u>67,580.00</u> |
| 6600 · Facilities | | | | | | | |
| 6610 · Rent/Lease Expenses | | | | | | | |
| 6611.08 · Rent - Wilder Ave | 20,942.40 | 20,855.00 | 87.40 | 188,481.60 | 187,697.00 | 784.60 | 250,262.00 |
| 6611.09 · Real Property Tax -Wilder Ave. | | 25.00 | -25.00 | 300.00 | 225.00 | 75.00 | 300.00 |
| 6611.10 · Rent- Offsite Storage Fee | 100.00 | | | 775.00 | | | |
| 6612.08 · Parking Expense - Off Campus | 1,225.13 | 1,008.00 | 217.13 | 9,801.04 | 9,076.00 | 725.04 | 12,100.00 |
| Total 6610 · Rent/Lease Expenses | <u>22,267.53</u> | <u>21,888.00</u> | <u>379.53</u> | <u>199,357.64</u> | <u>196,998.00</u> | <u>2,359.64</u> | <u>262,662.00</u> |
| 6630 · Facilities - Repair & Maint. | | | | | | | |
| Playstructure and Fence | | 4,583.33 | -4,583.33 | | 41,250.01 | -41,250.01 | 55,000.00 |
| 6631 · Building & Equipment - R & M | 2,305.23 | 2,625.00 | -319.77 | 18,585.57 | 23,625.00 | -5,039.43 | 31,500.00 |
| 6634 · Elevator Repair & Maint. | | 350.00 | -350.00 | 2,463.48 | 3,150.00 | -686.52 | 4,200.00 |
| 6638 · Security/Camera Equip leasing | 151.83 | 166.67 | -14.84 | 1,366.47 | 1,499.99 | -133.52 | 2,000.00 |
| 6646 · Trash | 659.69 | 650.00 | 9.69 | 6,377.02 | 5,850.00 | 527.02 | 7,800.00 |
| Total 6630 · Facilities - Repair & Maint. | <u>3,116.75</u> | <u>8,375.00</u> | <u>-5,258.25</u> | <u>28,792.54</u> | <u>75,375.00</u> | <u>-46,582.46</u> | <u>100,500.00</u> |

Voyager - A Public Charter School
Monthly & YTD Stmt. of Income & Expense Budget-to-Actual
For the Period Ended March 31, 2018

| | <u>Mar 18</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>Jul '17 - Mar 18</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|-------------------|-------------------|-----------------------|-------------------------|---------------------|-----------------------|----------------------|
| 6640 · Utilities | | | | | | | |
| 6641 · Electricity | 3,150.26 | 3,166.67 | -16.41 | 28,238.45 | 28,499.99 | -261.54 | 38,000.00 |
| 6642 · Water | 1,242.10 | 1,458.33 | -216.23 | 13,127.31 | 13,125.01 | 2.30 | 17,500.00 |
| 6643 · Telephone | 275.88 | 282.00 | -6.12 | 2,502.00 | 2,538.00 | -36.00 | 3,384.00 |
| 6644 · Internet | 581.14 | 600.00 | -18.86 | 5,234.55 | 5,400.00 | -165.45 | 7,200.00 |
| Total 6640 · Utilities | <u>5,249.38</u> | <u>5,507.00</u> | <u>-257.62</u> | <u>49,102.31</u> | <u>49,563.00</u> | <u>-460.69</u> | <u>66,084.00</u> |
| Total 6600 · Facilities | 30,633.66 | 35,770.00 | -5,136.34 | 277,252.49 | 321,936.00 | -44,683.51 | 429,246.00 |
| 6800 · Contracted Services | | | | | | | |
| 6810 · Professional Consultants | | | | | | | |
| 6811 · Audit/Accounting | | 916.67 | -916.67 | 10,994.00 | 8,249.99 | 2,744.01 | 11,000.00 |
| 6813 · Webpage Design & Mait | | 125.00 | -125.00 | 221.61 | 1,125.00 | -903.39 | 1,500.00 |
| Total 6810 · Professional Consultants | | <u>1,041.67</u> | <u>-1,041.67</u> | <u>11,215.61</u> | <u>9,374.99</u> | <u>1,840.62</u> | <u>12,500.00</u> |
| 6820 · Outside Services | | | | | | | |
| 6821 · Janitorial Service | 2,349.49 | 2,833.33 | -483.84 | 27,882.12 | 25,500.01 | 2,382.11 | 34,000.00 |
| 6822 · Payroll Service Fees | 360.29 | 325.00 | 35.29 | 3,444.81 | 2,925.00 | 519.81 | 3,900.00 |
| 6825 · Hawaii Employee Coucil Fee | | 208.00 | -208.00 | 1,451.25 | 1,876.00 | -424.75 | 2,500.00 |
| 6826 · Pre-employment Screening Servic | | 83.33 | -83.33 | 1,319.75 | 750.01 | 569.74 | 1,000.00 |
| Total 6820 · Outside Services | <u>2,709.78</u> | <u>3,449.66</u> | <u>-739.88</u> | <u>34,097.93</u> | <u>31,051.02</u> | <u>3,046.91</u> | <u>41,400.00</u> |
| 6830 · State Services | | | | | | | |
| 6831.01 · Admin Fee - DHRD WC & AG CB Fee | | | | 1,367.00 | | | |
| 6832 · DOE - MOA | | 83.33 | -83.33 | | 750.01 | -750.01 | 1,000.00 |
| 6834 · Hawaii Charter School Network | 2,917.50 | 516.67 | 2,400.83 | 5,910.00 | 4,649.99 | 1,260.01 | 6,200.00 |
| Total 6830 · State Services | <u>2,917.50</u> | <u>600.00</u> | <u>2,317.50</u> | <u>7,277.00</u> | <u>5,400.00</u> | <u>1,877.00</u> | <u>7,200.00</u> |
| Total 6800 · Contracted Services | <u>5,627.28</u> | <u>5,091.33</u> | <u>535.95</u> | <u>52,590.54</u> | <u>45,826.01</u> | <u>6,764.53</u> | <u>61,100.00</u> |
| Total Expense | <u>188,859.59</u> | <u>203,317.65</u> | <u>-14,458.06</u> | <u>1,745,092.64</u> | <u>1,829,861.05</u> | <u>-84,768.41</u> | <u>2,439,814.00</u> |
| Net Ordinary Income | 7,717.31 | 2,556.77 | 5,160.54 | 85,962.86 | 23,037.69 | 62,925.17 | 30,711.00 |
| Other Income/Expense | | | | | | | |
| Other Expense | | | | | | | |
| 8100 · Depreciation Expense | 1,332.00 | | | 11,988.00 | | 11,988.00 | |
| 8101 · Amortization | 1,071.00 | | | 9,640.00 | | 9,640.00 | |
| Total Other Expense | <u>2,403.00</u> | | | <u>21,628.00</u> | | <u>21,628.00</u> | |
| Net Other Income | <u>-2,403.00</u> | | | <u>-21,628.00</u> | | <u>-21,628.00</u> | |
| Net Income | <u>5,314.31</u> | <u>2,556.77</u> | <u>2,757.54</u> | <u>64,334.86</u> | <u>23,037.69</u> | <u>41,297.17</u> | <u>30,711.00</u> |

Voyager - A Public Charter School
2018-19 School Year Budget

FINAL
EXHIBIT C

Approved Date
Revised
Last Updated 3/5/2018
Prepared 1/30/2018

Enrollment @ 294

| 2017-2018 Approved Budget | 2018-2019 Proposed Budget | Budget Change |
|---------------------------------|---------------------------------|---------------|
| \$7089.11 per pupil | \$7359 per pupil | |

Ordinary Income/Expense
Income

4100 - State Allocations

| | | | | |
|--|--------------|--------------|-------------|----------------------|
| 4110 - Base Per Pupil Allocation | 2,183,445.00 | 2,163,546.00 | (19,899.00) | Project 294 students |
| 4135 - All Collective Bargaining Increases | 43,171.00 | 37,704.00 | (5,467.00) | 17-18 actual |

| | | | | |
|---------------------------------------|---------------------|---------------------|--------------------|--|
| Total 4100 - State Allocations | 2,226,616.00 | 2,201,250.00 | (25,366.00) | |
|---------------------------------------|---------------------|---------------------|--------------------|--|

4200 - Federal Allocations

| | | | | |
|-------------------------------------|-----------|-----------|----------|--------------|
| 4132 - Title II | 11,000.00 | 11,000.00 | 0.00 | |
| 4210 - DOD/Federal Impact Aid (FIA) | 63,459.00 | 66,261.00 | 2,802.00 | 17-18 actual |

| | | | | |
|---|------------------|------------------|-----------------|--|
| Total 4200 - Federal Allocations | 74,459.00 | 77,261.00 | 2,802.00 | |
|---|------------------|------------------|-----------------|--|

4407 - Other Contributions

| | | | |
|--------|--------|------|--|
| 200.00 | 200.00 | 0.00 | |
|--------|--------|------|--|

4440 - Grant

| | | | | |
|--|------------------|------------------|-------------------|---------------|
| Total 4500 - Lunch/Breakfast Money Income | 94,000.00 | 90,000.00 | (4,000.00) | 17-18 Average |
|--|------------------|------------------|-------------------|---------------|

| | | | | |
|-----------------------------|----------|----------|------|--|
| 4605 - Parent Ohana Subsidy | 2,800.00 | 2,800.00 | 0.00 | |
|-----------------------------|----------|----------|------|--|

| | | | | |
|--------------------------|-----------|-----------|------|--|
| 4625 - Field Trip Income | 23,000.00 | 23,000.00 | 0.00 | |
|--------------------------|-----------|-----------|------|--|

4630 - Parent Paid Supply & Tshirt Income

| | | | | |
|----------------------|-----------|------|-------------|-----|
| 4631 - Supply Income | 23,000.00 | 0.00 | (23,000.00) | N/A |
|----------------------|-----------|------|-------------|-----|

| | | | | |
|----------------------|-----------|------|-------------|-----|
| 4632 - Tshirt Income | 13,000.00 | 0.00 | (13,000.00) | N/A |
|----------------------|-----------|------|-------------|-----|

| | | | | |
|------------------------|--------|--------|------|--|
| 4633 - Yearbook Income | 900.00 | 900.00 | 0.00 | |
|------------------------|--------|--------|------|--|

| | | | | |
|--|------------------|---------------|--------------------|--|
| Total 4630 - Supply & TShirt Income | 36,900.00 | 900.00 | (36,000.00) | |
|--|------------------|---------------|--------------------|--|

| | | | | |
|---|------------------|------------------|--------------------|--|
| Total 4600 - Other School Income | 62,700.00 | 26,700.00 | (36,000.00) | |
|---|------------------|------------------|--------------------|--|

4700 - Other Income

| | | | | |
|--------------|--------|--------|------|--|
| Misc. income | 500.00 | 500.00 | 0.00 | |
|--------------|--------|--------|------|--|

| | | | | |
|--------------------------|-------|-------|------|--|
| School Fundraiser -other | 25.00 | 25.00 | 0.00 | |
|--------------------------|-------|-------|------|--|

| | | | | |
|-------------------------|--------|--------|------|--|
| Parents Pledge/Donation | 100.00 | 100.00 | 0.00 | |
|-------------------------|--------|--------|------|--|

| | | | | |
|---|--------|--------|------|--|
| Parents Restricted Donation/Fundraising | 500.00 | 500.00 | 0.00 | |
|---|--------|--------|------|--|

| | | | | |
|-------------------|-----------|-----------|------|--|
| A+ Inter-sessions | 10,100.00 | 10,100.00 | 0.00 | |
|-------------------|-----------|-----------|------|--|

| | | | | |
|----------|--------|--------|------|--|
| NSF Fees | 125.00 | 125.00 | 0.00 | |
|----------|--------|--------|------|--|

| | | | | |
|----------|----------|----------|--------|---------------|
| Interest | 1,200.00 | 1,500.00 | 300.00 | 17-18 Average |
|----------|----------|----------|--------|---------------|

| | | | | |
|----------------------------------|------------------|------------------|---------------|--|
| Total 4700 - Other Income | 12,550.00 | 12,850.00 | 300.00 | |
|----------------------------------|------------------|------------------|---------------|--|

Voyager - A Public Charter School
2018-19 School Year Budget

FINAL

Approved Date
Revised
Last Updated 3/5/2018
Prepared 1/30/2018

Enrollment @ 294

| | 2017-2018 Approved Budget | 2018-2019 Proposed Budget | Budget Change | |
|---|---------------------------------|---------------------------------|---------------|---|
| | \$7089.11 per pupil | \$7359 per pupil | | |
| Total Income | 2,470,525.00 | 2,408,261.00 | (62,264.00) | |
| Expense | | | | |
| 6000 - Personnel & Payroll Expense | | | | |
| 6010 - Admin. Personnel | 309,156.00 | 320,000.00 | 10,844.00 | BU increase 3.5% |
| Admin. Personnel Benefit - Accrued Vacati | 9,000.00 | 10,000.00 | 1,000.00 | |
| Recess Supervisor/Lunch monitor | 15,390.00 | 25,000.00 | 9,610.00 | 17-18 Average plus \$2000 |
| 6020. Instructional Personnel | | | | |
| **** 6021 - Classroom Teachers | 830,739.00 | 794,000.00 | (36,739.00) | BU increase 3.5%, reduced 1 FTE teacher |
| 6022 Specialist Teachers | 156,567.00 | 164,000.00 | 7,433.00 | BU increase 3.5%, 3- FTE |
| 6023 Resource Teachers | 204,636.00 | 229,500.00 | 24,864.00 | BU increase 3.5%, 3- FTE |
| 6025 Substitute Teachers | 25,000.00 | 25,000.00 | 0.00 | |
| Resource Teacher Benefit - Accrued Vacati | 1,500.00 | | (1,500.00) | Max. Vac. Accrue |
| 20 Minutes Dismissal duty/Academy Rep. | 13,000.00 | 10,500.00 | (2,500.00) | reduced dismissal & academy |
| 6030 Educational Assts. | 2,000.00 | 1,000.00 | (1,000.00) | PPT |
| Total Instructional Personnel | 1,233,442.00 | 1,224,000.00 | (9,442.00) | |
| 6050 - Contracted Staff | | | 0.00 | |
| 6056 - Part-time Counselor | 50,000.00 | 50,000.00 | 0.00 | |
| Total 6050 - Contracted Staff | 50,000.00 | 50,000.00 | 0.00 | |
| 6060. Payroll - Part-time tech support | 10,000.00 | 0.00 | (10,000.00) | No Tech support |
| 6070 - Landscaping/Groundskeeper-EE | 12,500.00 | 15,000.00 | 2,500.00 | |
| 6072 . Maintenance/Day Custodian | 18,000.00 | 18,000.00 | 0.00 | |
| 6073 - Porter Service - Employee | 0.00 | 0.00 | 0.00 | |
| Total 6000 - Personnel & Payroll Expense | 1,657,488.00 | 1,662,000.00 | 4,512.00 | |

Voyager - A Public Charter School
2018-19 School Year Budget

FINAL

Approved Date
Revised
Last Updated 3/5/2018
Prepared 1/30/2018

Enrollment @ 294

| | 2017-2018 Approved Budget \$7089.11 per pupil | 2018-2019 Proposed Budget \$7359 per pupil | Budget Change | |
|---|--|---|--------------------|--|
| 6200 · Academic Expenses | | | | |
| 6205 · Books/Curriculum | | | | |
| 6205 · Books/Curriculum - All Academy | 6,800.00 | 6,800.00 | 0.00 | |
| Curriculum - Schoolwide | 12,000.00 | 10,000.00 | (2,000.00) | |
| Arts integration | 2,400.00 | 2,400.00 | 0.00 | |
| Total 6205 · Books/Curriculum | 21,200.00 | 19,200.00 | (2,000.00) | |
| 6211 · Classroom Equipment/Computers | 20,000.00 | 10,000.00 | (10,000.00) | |
| 6213 · Classroom/School Furnishings | 6,000.00 | 2,000.00 | (4,000.00) | |
| 6215 · Academic Supplies | | | | |
| Acad Sup-All Academy | 5,200.00 | 5,200.00 | 0.00 | |
| 6215 · Academic Supplies - Other | 1,000.00 | 2,000.00 | 1,000.00 | SPED/interv. student supplies |
| Total 6215 · Academic Supplies | 6,200.00 | 7,200.00 | 1,000.00 | |
| 6216 · Testing Materials | 500.00 | 500.00 | 0.00 | |
| 6225 · Software/Computer, Internet Hardware | 2,000.00 | 2,000.00 | 0.00 | |
| 6235 · School Events | 4,000.00 | 4,000.00 | 0.00 | |
| Total 6200 · Academic Expenses | 59,900.00 | 44,900.00 | (15,000.00) | |
| 6250 · Other School Expenses | | | | |
| 6251 · Parent Ohana Subsidy Expense | 2,800.00 | 2,800.00 | 0.00 | |
| 6253 · Field Trips | 23,000.00 | 23,000.00 | 0.00 | |
| 6255 · School Supplies (Parent Paid) | 24,000.00 | 0.00 | (24,000.00) | students will bring supplies Students place order with vendors |
| 6256 · Uniforms | 8,800.00 | 0.00 | (8,800.00) | |
| 6257 · Yearbook | 900.00 | 900.00 | 0.00 | |
| Safety supplies/CPR materials | - | 500.00 | 500.00 | CPR materials |
| Total 6250 · Other School Expenses | 59,500.00 | 27,200.00 | (32,300.00) | |

Voyager - A Public Charter School
2018-19 School Year Budget

FINAL

Approved Date
Revised
Last Updated 3/5/2018
Prepared 1/30/2018

Enrollment @ 294

| | 2017-2018 Approved Budget \$7089.11 per pupil | 2018-2019 Proposed Budget \$7359 per pupil | Budget Change | |
|--|--|---|-------------------|----------------------|
| 6300 · Cost of Meals Served | | | | |
| 6301 · Breakfasts | 13,500.00 | 13,500.00 | 0.00 | |
| 6302 · School Lunches | 96,500.00 | 91,000.00 | (5,500.00) | 17-18 Average |
| Total 6300 · Cost of Meals Served | 110,000.00 | 104,500.00 | (5,500.00) | 17-18 Average |
| 6400 · Operating Expenses | | | | |
| 6410 · Insurance | 7,980.00 | 8,379.00 | 399.00 | 5% increase |
| 6420 · Equipment Rental & Leasing | 14,000.00 | 14,000.00 | 0.00 | |
| 6430 · Operating Supplies | | | | |
| 6431 · Janitorial Supplies | 6,900.00 | 6,000.00 | (900.00) | 17-18 Average |
| 6433 · Postage | 450.00 | 450.00 | 0.00 | |
| 6434 · Office Supplies/Expenses | 10,000.00 | 9,000.00 | (1,000.00) | decrease paper usage |
| 6436 · Office Equipment | 1,500.00 | 1,500.00 | 0.00 | |
| Total 6430 · Operating Supplies | 18,850.00 | 16,950.00 | (1,900.00) | |
| 6440 · Staff Development | | | | |
| 6440 · Staff Development - Title II | 11,000.00 | 11,000.00 | 0.00 | |
| 6440 · Staff Development - Other | 10,000.00 | 10,000.00 | 0.00 | |
| Misc PD materials | 1,000.00 | 500.00 | (500.00) | |
| Total 6440 · Staff Development/Stipends | 22,000.00 | 21,500.00 | (500.00) | |
| 6450 · Printing | 500.00 | 500.00 | 0.00 | |
| 6470 · Misc. Other Operation Expenses | | | | |
| 6471 · Bank Service Charges | 500.00 | 500.00 | 0.00 | |
| 6473 Dues, Teacher license, misc fee | 3,500.00 | 3,500.00 | 0.00 | |
| 6474 · Other Operating | 250.00 | 250.00 | 0.00 | |
| Total 6470 · Misc. Other Operation Expenses | 4,250.00 | 4,250.00 | 0.00 | |
| Total 6400 · Operating Expenses | 67,580.00 | 65,579.00 | (2,001.00) | |
| 6600 · Facilities | | | | |
| 6610 · Rent/Lease Expenses | | | | |
| 6611 · Rent & CAM | | | | |
| Wilder Ave. | 250,262.00 | 281,256.00 | 30,994.00 | Rent incr. 8/1/18 |

Voyager - A Public Charter School
2018-19 School Year Budget

FINAL

Approved Date
Revised
Last Updated 3/5/2018
Prepared 1/30/2018

Enrollment @ 294

| | 2017-2018 Approved Budget | 2018-2019 Proposed Budget | Budget Change | |
|--|---------------------------------|---------------------------------|--------------------|------------------------|
| | \$7089.11 per pupil | \$7359 per pupil | | |
| Wilder Ave. -Property Tax | 300.00 | 300.00 | 0.00 | |
| 6612 · Parking | 12,100.00 | 12,400.00 | 300.00 | reduce 1 parking stall |
| Total 6610 · Rent/Lease Expenses | 262,662.00 | 293,956.00 | 31,294.00 | |
| 6630 · Repair & Maintenance | | | 0.00 | |
| 6631 · Building Repairs & Maint. | | | 0.00 | |
| Play Structure and Fence | 50,000.00 | 0.00 | (50,000.00) | |
| R & M - Bldg, include AC, plumbing | 30,000.00 | 30,000.00 | 0.00 | |
| Security Camera Syst. -mothly lease | 2,000.00 | 2,000.00 | 0.00 | |
| Refuse Removal | 7,800.00 | 8,200.00 | 400.00 | |
| Elevator Mait | 4,200.00 | 4,410.00 | 210.00 | |
| Misc R & M | 1,500.00 | 1,500.00 | 0.00 | |
| Total 6630 · Repair & Maintenance | 95,500.00 | 46,110.00 | (49,390.00) | |
| Utilities | | | | |
| 6641 · Electricity | 38,000.00 | 39,900.00 | 1,900.00 | 5% increase |
| Water & Sewers | 17,500.00 | 19,000.00 | 1,500.00 | 17-18 average |
| 6643 · Telephone | 3,384.00 | 3,384.00 | 0.00 | 17-18 actual |
| 6644 · Internet | 7,200.00 | 7,200.00 | 0.00 | 17-18 actual |
| Total Utilities | 66,084.00 | 69,484.00 | 3,400.00 | |
| Total 6600 · Facilities | 424,246.00 | 409,550.00 | (14,696.00) | |
| 6800 · Contracted Services | | | | |
| 6810 · Professional Consultants | | | | |
| 6811 · Audit/Accounting | 11,000.00 | 11,550.00 | 550.00 | 5% increase |
| 6813 · Website maint | 1,500.00 | 1,000.00 | (500.00) | |
| 6816 · Computer Tech Services | 0.00 | 0.00 | 0.00 | |
| Total 6810 · Professional Consultants | 12,500.00 | 12,550.00 | 50.00 | |
| 6820 · Outside Services | | | | |
| 6821 · Janitorial Service | 34,000.00 | 36,000.00 | 2,000.00 | 17-18 average |
| 6822 · Payroll Service Fees | 3,900.00 | 4,500.00 | 600.00 | 17-18 average |
| 6825 Hawaii Employee Council Fee | 2,500.00 | 2,500.00 | 0.00 | |

Voyager - A Public Charter School
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2017-2018
Approved
Budget

2018-2019
Proposed
Budget

\$7089.11 per pupil

\$7359 per pupil

Budget Change

| | 2017-2018 Approved Budget | 2018-2019 Proposed Budget | Budget Change |
|--|---------------------------------|---------------------------------|---------------|
| Total 6820 - Outside Services | 40,400.00 | 43,000.00 | 2,600.00 |
| 6830 - State Services | | | |
| 6832 - DOE - MOA | 1,000.00 | 1,000.00 | 0.00 |
| 6826 - Pre-employment Screening Servic | 1,000.00 | 1,000.00 | 0.00 |
| 6834 Hawaii Charter School Network | 6,200.00 | 6,200.00 | 0.00 |
| Total 6830 - State Services | 8,200.00 | 8,200.00 | 0.00 |
| Total 6800 - Contracted Services | 61,100.00 | 63,750.00 | 2,650.00 |
| Total Expense | 2,439,814.00 | 2,377,479.00 | (62,335.00) |
| Net Ordinary Income (Loss) (before depreciation) | 30,711.00 | 30,782.00 | 71.00 |

Note:**** Budget line account 6021.00 exclude one GENED classroom teachers funded by DOE - SPED

**Excellence In Education
Committee Report**

Excellence in Education Committee Report

Voyager Public Charter School

May 2018

Last meeting: May 4th, 2018

Members in attendance:

- ★ Donna Estomago, Chairperson (via phone)
- ★ Evan Anderson, Principal
- ★ Christine Farmer, Parent

Absent:

Trisha Donaldson, Assistant Principal

Blue Kaanehe, Community Member

Discussion Items:

- **Take-aways from reviewing the Baldrige Framework for Excellence**
 - Donna: Suggests inventory of what school has as far as “quality knowledge” resources (esp. teachers). Answer the question “Where are we?” Review for “gaps”, areas that need strengthening.
 - Evan: And if not, how to build the resources? What training and materials are required?
- **Goal Setting**
 - Meeting of stakeholders regarding what “quality” means.
 - Promote buy-in Excellence in Education/Baldrige Quality initiative.
 - Take stock of in-house Quality resources (Professional knowledge and tools).
 - Apply for Baldrige Performance Excellence Program.

Next Steps/Action Items:

- **Get Baldrige Excellence Application & Apply (Evan by FY2017-18)**
- **Review “Quality Fusion” selections provided by Margaret (All)**
- **PD guided by Quality knowledge inventory (Evan and Trish)**
- **Seek available Grants (Donna & Margaret)**