

Voyager, A Public Charter School
Voyager Governing Board of Directors Meeting

Date: May 7, 2015 @ 5:45 p.m.

May Meeting Minutes

Date: May 7, 2015

Agenda - 5:45 p.m.

- I. Call to Order
 - a. Members present: Diane Anderson, George Moyer, Lisa Ota, Shirley Cheung, Jeff Vilardi, Meghan Bonnie, Autumn Soda, Joni Tamayo-Wilson, Amy Fiandach, Neil Harding
 - b. Members not present: Phillip Hasha
 - c. Guests: Blue Hottendorf
 - d. Motion to approve last meeting's minutes as amended:
 - i. George: call for vote
 - ii. Diane: second
 - iii. Approved
 - e. Communications
 - i. No report
 - f. Open Forum
 - i. No report

- II. Stakeholders Reports
 - a. Parents
 - i. Autumn
 1. Big Island Field Trip for 4th and 5th graders was a success
 - ii. Joni
 1. May Coffee Talk very informative, and parents asked questions
 - b. Teachers/Staff -
 - i. Amy:
 1. Annual Plus/Delta day: made future plans and goals to work for positive change for upcoming year
 - a. This year, staff brainstormed plus/delta ideas ahead of time to streamline the process via Google Forms
 - b. JPO had a lot of positive feedback
 - c. Principal –
 - i. Jeff:
 1. Results from principal surveys for staff and parents were reviewed with Diane
 2. Smarter Balance Assessment and Performance Based Assessment: finished May 14

3. Recharge Sessions

a. Jeff will lead for SY 2015-2016

2015-2016 RECHARGE SESSION DATES AND TIMES:

Parents are required to attend one session.

1. Thursday, May 21st 6:00 pm – 7:00 pm
2. Tuesday, May 26th 6:00 pm – 7:00 pm
3. Wednesday, June 24th 10:00 am – 11:00 am
4. Monday, July 20th 5:00 pm – 6:00 pm
5. Thursday, July 23rd 5:00 pm – 6:00 pm

4. Professional Development

a. Evan Anderson, Dan Kelin, and Jeff met to plan next year's PD

5. Teacher Evaluations

- a. Met with teachers to develop goals for next year
- b. Needs to meet to develop goals outside of instruction and goals in other areas/disciplines
- c. Jeff will help teachers find arts integration opportunities

6. Plus/Delta Day: April 29, 2015

- a. Big takeaway: "balance"
- b. Meeting the needs of teachers and school

7. Graduation: Friday, May 29: 8-11AM

8. Accreditation

a. No time to do this

9. Student injuries

- a. Kindergarten student slipped on sidewalk and broke arm
- b. 5th grade hit in eye with seed pod - parents considering litigation - unclear against whom

10. Staff Complaint: HSTA working with two staff members to mediate teacher conflict.

a. Mediation requested with HSTA

III. Finances

a. Joni:

i. variances in expenses:

1. Received \$72K 2014-2015 collective bargaining increase for teachers
2. Expenses: due to timing: school meals offset: school subsidized \$15K after reimbursement
3. Current net income: \$145,814 (\$130K over projection)
4. Plumbing emergency repair: \$125 blacktop repair \$39.30 carpet installation
5. Finance policies: ready by the end of May
6. Finance committee recommendations:
 - a. need approval for: annual audit: \$9900

- b. firewall: \$5800 (possibly go through Hawaiian Hope)
- c. HTY student discount cards: usually \$6/child
 - i. purchase prepaid student cards for \$4500 (1000 shoes)
- d. Finance approved blacktop \$17500
 - i. plumbing repairs: \$500
 - ii. rooftop: electrical box replacement:
- e. Need for facility committee to develop a 3-5 year plan
- 7. \$6468 PPA- enrollment of 310, facility would have budget of \$50K
 - a. projected income \$92,150
 - i. with maximum enrollment \$200K
- 8. 2015-2016 budget at enrollment of 280 students, with the option of amending on 10/15 with final enrollment numbers

IV. Facilities:

- a. Neal
 - i. AC still a need
 - ii. Facilities will a 3 year plan present next month

V. Governance:

- a. Autumn:
 - i. Board Recruitment
 - 1. No committed new recruits. Blue has contacted some promising members

VI. Site Council:

- a. Amy
 - i. Site Council identified Dismissal procedure as an area to improve
 - 1. Possible solutions were brainstormed, and these solutions will be shared with staff to get feedback

VII. New Business:

- a. Elections:
 - i. Chair: Joni
 - 1. Will also continue Finance with Shirley
 - ii. Vice-Chair: Philipp
 - iii. Facilities: Neal
- b. Leave of Absence for Trish Donaldson
 - i. Unanimously approved

VIII.

Adjourned 7:35 p.m.

Next meeting is June 4, 5:45 p.m. at Voyager, Room 206. Potluck Meeting

Respectfully Submitted by:



Meghan Bonnie, Secretary