

Voyager, A Public Charter School  
Voyager Governing Board of Directors Meeting

Date: June 4, 2015 @ 5:45 p.m.

June Meeting Minutes

Date: June 4, 2015

Agenda - 5:45 p.m.

- I. Call to Order
  - a. Members present: George Moyer, Diane Anderson, Lisa Ota, Shirley Cheung, Jeff Vilardi, Meghan Bonnie, Neal Harding, Autumn Soda, Joni Tamayo-Wilson, Amy Fiandach
  - b. Members not present: Philip Hasha
  - c. Motion to approve last meeting's minutes as amended:
    - i. Approved
- II. Communications
  - a. Jeff: Received a letter from State of Hawaii, previous SpEd teacher applied for unemployment and State wants to verify dates of employment at Voyager
    - i. Shirley will look at the letter
    - ii. George advises to consult with Thomason
- III. Stakeholders Reports
  - a. Parents
    - i. Autumn
      1. 8th grade graduation was great
        - a. Thank you to board members for attendance
  - b. Teachers/Staff
    - i. Amy
      1. School ended on a good note
  - c. Principal
    - i. Jeff:
      1. Lisa forwarded a parent complaint: regards to injury on blacktop. Parent withdrew student from Voyager, will not attend next SY
      2. June 10: Blacktop will be refinished, will take 1 day.
        - a. Kama'aina Kids scheduled field trip for that day
      3. Lokahi Charter School closed and hosted a sale of furniture
        - a. Voyager acquired 40 FREE laptops (32 ASIS, 8 macbook no chargers)
        - b. Purchased and estimated \$10,000 for \$1000: tables, laptop cart, file cabinets, art cart, musical instruments, easels, bookshelves, 11 new student chairs, industrial shelf for maintenance

4. Hironaka family (6th grade student) is donating the labor and materials for a Gaga Ball pit in woodchips area
  - a. will also look into new carpeting

IV. Finances

a. Joni:

- i. Received Grant from Hawaii Community Foundation (concert for technology)
- ii. PTSO: (concert for technology)
- iii. Meals: \$20,000 deficit
  1. Breakfast will remain intact for next year
- iv. \$157K net income
  1. May: \$3800 for new AC unit
  2. \$17K new asphalt
- v. Enrollment: 280 students, next year 307 students
- vi. \$147,000 retained earnings
  1. Goal: to reach \$500,000 in reserves
    - a. almost at \$300K
- vii. Budget approved: \$6,468 PPA at 280 students
  1. \$6520 is updated PPA for SY 2015-16 for 307 students

V. Facilities:

a. Neal:

- i. 3 year facility plan for Voyager based on 04/18/13 Architectural Report
  1. Priority 1: immediate need: Safety and Health Issues
  2. replace electrical box on roof: \$6300
  3. continued maintenance of HVAC: \$12K
  4. Move from T12 to T8 lighting: \$18,500
    - a. cost savings on utility bill
  5. Evaluate and repair fencing on roof
- ii. Many other needs related to ADA- currently not in compliance, would cost \$75-100K to be in compliance
- iii. Spalling not addressed in plan: would be tenant responsibility
- iv. Suggestion: Voyager Safety Committee will look around for other areas of need and report to facilities

VI. Governance:

a. Autumn:

i. Board Recruitment

1. Brandon Afong is interested to join the board, resigned Voyager effective 06/30/15
  - a. Jeff: Voyager Governing Board bylaws restrict previous employees' participation. Brandon would not be able to serve until SY 2016-17

VII. Site Council:

a. Jeff

- i. No update

VIII. New Business

a. Jeff:

- i. Employee attendance: Aesop live July 27, attendance lists reported
  - 1. Aesop will partner with Ceridian
  - 2. \$15K savings with substitutes compared from last year
- ii. Karen will not work at Voyager next year, but will stay with Enago (cleaning company)

Adjourned 7:15 p.m.

Next meeting is July TBD

Respectfully Submitted by:

  
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Meghan Bonnie, Secretary