

Voyager 'Ohana PTSO Officer Meeting
Date: Wednesday, November 13, 2013
Time: 5:30 PM
Location: Voyager PCS

1. Attendance

<u>Yes</u>	<u>No</u>	<u>Name/Title</u>
X		Blue Kaanehe, President
X		Anne Everingham, Vice President
X		Jo-Ann Aurio, Treasurer
X		Tracie Bento, Membership
	X	Monica Pierce, Community Relations
X		Kristi Dagdagan, Fundraising
X		Chastity Ferrer, Special Events
	X	Malia Infiel, Special Events
X		Mary Beth Barr, Principal
X		Trish Donaldson, Teacher Representative
X		Jaime Green, Secretary

2. Welcome

Meeting commenced at 5pm.

3. Secretary's Report

The October Minutes had been approved by email and disseminated to the PTSO.

4. Treasurer's Report

Voyager Sign: The signage has been paid for. Trish researched prices for a plaque and the cost for a plaque with the Voyager logo is \$60 and without the logo it is \$45. We agreed that this price was too high. Instead, we discussed printing and framing a letter on school letterhead thanking the PTSO for the sign. The framed letter could be presented at the next General Meeting and hung in the office or cafeteria.

Action: Mary Beth will write the letter and Trish will get the frame.

5. President's Report

Bylaws: The final version that Blue had, which had been emailed for approval, did not reflect the change from a 2-year limit to a 3-year term limit. Trish has the final version with all of the changes on her computer. Trish motioned to approve the Bylaws as modified. Jaime seconded the motion. The motion passed.

Bulletin Board: There are actually 2 available bulletin boards, so we discussed using just one for artwork and the other for the PTSO.

Action: *Mary Beth will follow up with Kelli Cody, the art teacher. Trish and Anne will decorate the PTSO Bulletin Board.*

Parking: Blue had discussed possibly renting a space for \$50/ month from someone in the neighboring building to be used by the PTSO Officers during the day when they need to be on the school campus. We thought that the expense seemed unnecessary. We could just continue to double-park for a short time or with advanced notice to Mary Beth, we could use the school spaces at the Varsity lot.

6. Principal's Report

Pledge Drive: In the past pledges were needed to keep the school open. While Voyager is no longer in a dire situation, there are several issues that require fundraising donations.

1) Technology (est. \$25k) – The school's computing system is based on '80's technology and needs an upgrade. Principal Barr would like to start by getting each teacher a new computer and/or iPad.

2) Vice-Principal/ Methodology Mentor (est. \$50k) – The past principals all had a vice principal/methodology coordinator to help them and to focus on assisting/ coaching teachers on the Voyager methodology. Principal Barr has been trying to coordinate all the duties of 2 positions, but another person is needed.

3) Playground/ Facility Repair and Maintenance (est. \$50k+) - Although it's great to be in a school facility, the buildings need to be updated and re-carpeted and the air conditioning system is old and needs repairs. To refurbish or rebuild the playground would cost at least \$50k alone. Because the playground doesn't meet current standards, it is unusable right now. One idea is to take out the playground structure so that the students can still have extra space to run around.

Mary Beth asked that we leave off PTSO fundraising events until after the school pledge drive is complete. We discussed coupling a pledge drive with an activity such as a fun run for the kids for which they could ask friends and relatives for sponsors, so that not all of the donations are from the parents. We agreed that we could explore piloting other fundraising possibilities in the spring.

Rotary Project: Rotary members are coming to help paint tables and set up the gardening project area on Saturday, 11/16.

7. Committee Updates

a. Teacher Relations

Teacher's Request: There were 2 teacher's requests submitted this trimester.

1) Mr. James had used all of his curriculum money and \$164 of his own money for math textbooks for the Makalapua Academy. Following the first year of Singapore math curriculum, teachers realized that the older students needed their own math textbooks to use in class, so that they could measure properly rather than working as a group or from photocopies. The textbooks will be reused each year. Trish motioned to accept the request and Anne seconded the motion. The request was approved.

2) Mrs. Mall requested \$136 for items for the gardening project that will be used/shared among the K-2 classes. Jaime donated the money to fulfill the request.

b. Fundraising

ID cards: About \$3200 was raised from the fundraiser. Although we did not raise as much money as we hoped, we have enough saved from last year that we may not need another fundraiser. We will discuss options after the pledge drive is completed.

One relatively simple idea for additional fundraising was to establish an Amazon portal button on the Voyager website. The PTSO board could pilot it for a month to see how it works, what are the benefits, and work out the kinks before opening it to the rest of the Voyager community next year. The school is working with a website company to update the website and hope to have it up in December. We hope to add to the website an Ohana link as well as classroom links in the future.

Action: *Kristi will look into the details of setting up an Amazon button.*

c. Special Events

MLK Parade: Chas has submitted the parade form and reserved area #4 for the lunch afterwards. She estimated the amount of participants to be about 150 based on last year's turnout.

Action: *Send out a Save the Date Flyer on December 20 before break. On January 10th or 17th, we will send out another reminder. Anne will organize the pencil flag activity again this year.*

December Bazaar: We need ribbons and wrapping, green paper for the flyer and envelopes for the kids shopping list and money. We will price the items after school on Tuesday. We need officers to act as point persons during the shifts to help the parent volunteers. Joann will get the green paper and will be the point person Thursday and Friday morning, Chas will do Thursday afternoon and Wednesday morning and Blue will be there Friday afternoon.

December General Meeting: We will do an indoor movie night in Ms. Jayna or Mr. Anderson's room. The movie suggested was Monster's University. The agenda will include: the Pledge Drive, the Bazaar, the MLK Parade and Ice Palace reminder, and 2 speakers to talk about communication and co-parenting. We discussed renting a popcorn machine and/or selling snacks, but decided to just provide popcorn with an air

popper and have a “pupu/finger foods” potluck. There will be a pajama day that Friday to remind/encourage kids and parents to attend.

Action: *Anne will look for an air popper for the popcorn and create the flyer for the meeting.*

Flag: Four (4) people from the Coast Guard USS Morganthal provided the 6th, 7th, and 8th graders with lessons on proper flag etiquette in preparation for the flag dedication. Now there is a knot in the rope and we might need new rope. We will plan a flag ceremony for late January when the kids return to school at a Wednesday assembly.

Note: Anne requested that each committee write a blurb that they want included in the newsletter and she will format everything, so that she does not need to guess at what everyone wants and then send edits back and forth.

8. Adjourn

The meeting adjourned at 6:55pm. Next meeting will be held on **Thursday, January 16, 2013 at 6pm.**