

SY 2014-2015  
Voyager PTSO Board Meeting

July 10, 2014  
Voyager PCS, Room 301  
2428 Wilder Ave  
Honolulu, HI

PTSO Board Member	Position	Present
Blue Kaanehe	President	<b>X</b>
Jeff Vilardi	School Principal	<b>X</b>
Gina Tana	Vice-President	
Trish Donaldson	Secretary	<b>X</b>
JoAnn Aurio	Treasurer	
Jamie Green	Community Relations	<b>X</b>
Kristi Dagdagan	Fundraising	<b>X</b>
Tracie Bento	Membership	<b>X</b>
Jennifer Doong	Special Events	<b>X</b>
Anne Everingham	Teacher Representative	

ADDITIONAL GUESTS, JONI TAMAYO-WILSON, Parent & Concert 2015 Coordinator

- I. CALL TO ORDER: 6:01PM
- II. NEW BUSINESS: Discussion of PTSO taking over the concert. Bylaws will need to be amended to include the duties. Blue will table this decision and contact all PTSO board members to make our final decision.
- III. PRINCIPAL'S REPORT (Jeff)
  - Newsletters – will the school have one and can PTSO be part of it?
    - o Jeff noted that the school will have a school newsletter. Jeff will commit to formatting and submitting the information via the school newsletter. The newsletter will be sent via e-mail and on the website the 1st of every month.
    - o PTSO Board committee members will send their monthly information to Gina no later than one week after our meeting. Gina will then format and and submit for Blue's approval. The

newsletter will then be sent to Jeff, but needs to arrive to him no later than 2 business days prior to the 1st of the next month.

- We have a list of activities that we need school approval for
  - o picnic & first day; These items have been vetted.
  - o community outreach – Great Pumpkin;
  - o General Meeting #2 – methodologies; The current forum will be changing to integrate more fun.
  - o Holiday Bazaar;
  - o MLK March;
  - o ice palace; Kudos to JoAnn for reserving the Ice Palace for Nov 2nd.
  - o Fun Run).
  - o Recharge sessions? Jeff will be communicating information to parents through Facebook, Twitter (VoyagerHI), Website, and monthly newsletter. Additional planning is needed to set these dates and need from the PTSO.
  
- What are school goals and how can the PTSO serve to accomplish them
  - o Jeff discussed how the impact of educating our children is of the utmost importance.
  - o Jeff is eager for all parties to see the tangible reward for the betterment of the education for our children.
  - o Jeff noted that every decision should be centered around our children.
  
- How do you see the relationship between PTSO and Voyager?
  - o Jeff discussed brainstorming support for the concert purpose with a **\$1.00 Spirit day**. PTSO can commit to picking up the funds on the same day. Trish will arrange for PTSO envelopes to be delivered to teachers. These envelopes will be given out to teachers at the beginning of the school year.

\_Sidenote discussion from Jeff regarding the implementation of a new Site Council: A governing board member, the principal, two students, a teacher, and two parents will represent the process for additional policy, procedures, and more.

- Anything else?
  - o Jeff is an advocate for STEM (Science, Technology, Education, and Math)
  - o Jeff is Interested in afterschool programs that support the arts, sports, music, etc.
  - o Jeff noted that we don't want to change what is great, but rather supplement what we have to make it greater.

- o Suggestion from Jeff to create a video to educate our parents and donors about the 21st century learner, an exemplar lesson from an “elite” school that currently uses technology
  - o Suggestion from Jamie that our vision for the year should be to help Voyager look like a 21st century-ready school
- IV. PRESIDENT’S REPORT (Blue) 6:00 begin
- Solidifying the second half of school
  - Picnic – how do we know that new families will be getting picnic invitation?
    - o Jeff will take a look at the roster and send a personal note to the new families.
    - o Jen sent a flier and it was sent to Jeff for approval. This will be sent out to all families from Jolene.
    - o Permit: We do not have the permit number (from Steve), but he is holding the location for us. If we are good by the 22 July, we will be able to solidify the location.
    - o Logistics of the information will be sent over e-mail.
    - o PTSO board members are suggested to be there at 3pm and pitch the tent early in the morning. Actual event will be held from 5-8pm.
  - o
  - Ice Palace report
- V. TREASURER’S REPORT (JoAnn) 6:15
- Budget: changed items and projected end of year amount is \$5, 907.32. Board members will research specific amount allowed to carry over with the official tax status.
- VI. ADJOURN 8:30

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PTSO WORKING AGENDA

CREATED June 12, 2014

PTSO Activity Calendar

July

Summer Picnic

- Permits (Jen, did we get it yet)
- Principal – Anne did Principal confirm?
- Do we need to do a welcome basket to Principal from the PTSO?
- We have a boatful of V- merchandise.
- Anne – did Sue donate merchandise to the school or to PTSO, if you know.
  
- Logistics –
- Tent – I called Autumn, unable to secure canoe club tent
- Tables – how many do we need and who has them
- Coolers for water and juice,
- Ice
- Plates, cups, folks, plastics
- Signage
- Set Up Time
- Agenda
- Music

#### August

- First Day of School
- - Starbucks and Donuts
- - Hand Waving back to school
- - Free “V” stickers (do we need them?)
- Recharge Sessions (? – need to verify with Principal)
- Monthly Voyager Appreciation. Should we do this again?

#### September

- Fundraiser begins for 4/5<sup>th</sup> (KD – any report?)

#### October/November

- Last Year we had our The Great Pumpkin. Any new ideas for Fall Awareness Community Outreach (Jaime, All?)
- - Blue: (Idea) Alouns to donate two huge pumpkins, and many small pumpkins. Lower campus – guess how many pumpkins in all; Middle campus – guess how much the two huge pumpkins weigh together; Upper campus – guess how much all pumpkins weigh together. Entry would be conditioned on our community service project. Senior Essentials maybe?
- - Donation Request for two pizzas for most Essentials turned in
- - who will seek donation
- - Donation Request for prizes for 3 campuses (Voyager swag?)
- - who will seek donation if not swag?
- **PTSO Assembly** – pompoms, rah, rah? Trish?
- **General Meeting**
- - Sue Deuber, Trish Donaldson – Voyager Methodologies
- - Magician on standby
- - Secure Date

#### December

- Holiday Bazaar – can we still do this in the library?
- Saturday Pancake (Sitting service for PTSO members?)

### January

MLK – better coordination with Lanikai (Jennifer – we will need to obtain parade participation application and turn that in)

- obtain shuttle services from Kamaaina
- rent trolley for parade?

### February

- Ice Palace - (can we get that reserved now?)

### March

- Fun Run (maybe during Spirit Week?)
- Sponsors: Nike, Adidas, Skeetchers, MeadowGold, McCully, Sports Authority
- Blogging
- Food donations
- Prizes: top finisher, pledge
- Free items to send
- Shirts/zoom running shirts
- Music
- Volunteers for lap markers
- Water station
- Set up breakdown
- Advertise big ticket items
- Teacher spirit (blue hair?)
- ½ mile to 4 miles
- Mark the courses
- Acknowledge participation not performance
- Goal: 100% participation

### April

- General Meeting – Kathy Bentley  
Concert

### May

Graduation

### PTSO Closet – clean up

What date to meet to purge, to clean to make room for some Bazaar items

### What other activities can we do for families?

CSI who Dunit?

Speech Debate/Poetry Slam/Talent Contest

Movie Night at Bishop Museum