

SY 2014-2015
Voyager PTSO Board Meeting
(rescheduled from June 12, 2014)

June 19, 2014
Spaghetti Factory
Honolulu, HI

PTSO Board Member	Position	Present
Blue Kaanehe	President	x
Jeff Vilardi	School Principal	
Gina Tana	Vice-President	x
Trish Donaldson	Secretary	x
JoAnn Aurio	Treasurer	
Jaime Green	Community Relations	
Kristi Dagdagan	Fundraising	x
Tracie Bento	Membership	x
Jennifer Doong	Special Events	x
Anne Everingham	Teacher Representative	

Meeting Called to Order at 5:40pm.

July:

Summer Picnic, July 29, 2014, Magic Island, Sites #29 & 30, 5-8pm

Permits: Jennifer Doong just got the indemnification information from Jolene and we are on target for our planned time and location.

Tables and Tents:

Blue will pick up the tent from school, the banner, and 2 tables from cafe.
Tracie and Jen will bring two tables. Tent will be put up at 8:30am to deter others from sharing our confirmed space.

PTSO will need to reserve the location from the morning time, so Jennifer is going to work on this issue and plans to be on location.

Tracie will be in charge of coolers and water (4 jugs with ice and water will be provided).

Jen will be completing a Save the Date flyer to go out July 1st and an informational flyer for July 15th: notify parents that PTSO will be providing paper products and water, families need to bring other beverages, chairs, mats, a dish to share, and help to secure the site on the day of the event. Jen will get approval from Jeff and Blue prior to submission of each flyer. Jen will check how the PA system/Karaoke machine in the PTSO closet. Jen will inventory the paper products inside the PTSO closet.

All PTSO officers are needed on site at 3:30pm.

Agenda for Back to School Picnic:

- Introduce PTSO member (Blue)

- Introduce Jeff and Family and Present Basket (Blue) (Tracie's sister will work on basket.)

- Introduce teachers (Trish)...(Tracie will make leis).

Minutes Discussion: We would like the notes to be available on the website for all members and the notes e-mailed out after approval to PTSO members. Trish will coordinate with Kristi and Jeff regarding website access for minutes. Trish will coordinate with Jolene for submission of minutes to members via email.

August:

First day of School

Regal bakery is going to donate 300 donuts for our first day of school! ***Kristi will check on coordinating Regal bakery fundraising. Blue will confirm donation of coffee from Manoa Starbucks. All PTSO officers are needed at school by 7:15am the morning of the first day of school. We need to remember to thank and promote Regal and Starbucks in our August newsletter.

Stickers will be given out to members as part of membership drive, not at the back to school picnic.

Recharge

Trish will find out from Jeff whether Voyager will offer Recharge sessions.

Monthly Voyager Appreciation

PTSO Officers need to check in with the office to notify them that gifts are being delivered that day so teachers are aware of drop-offs and can coordinate for subs. A picture of the item will need to be submitted to Blue/Gina for the end of year contest. Limit the cost to \$50 per month.

August: Blue

September: Gina

October: Kristi

November: Trish

December: Tracie

January: Jennifer

February: JoAnn

March: Jaime

April: Anne

May: Teacher Appreciation Week

September:

Fundraiser between 4/5 grades to support their Big Island trip and PTSO will be secured at 40%: 4/5 will get 20% and PTSO will get 20% profit. There will be an item goal (around 5) for each student. The fundraiser will run from Sept 3 to Oct 3. This fundraiser will be coordinated with Mixed Bag Design (MBD). The highest selling class will be sponsored by the MBD coordinator for a pizza or ice cream party.

October/November:

WYCA coordination will be done with Kristi for other outreach consideration. Discussion to do Senior Essentials for our community outreach effort in conjunction with our Great Pumpkin event.

The Great Pumpkin: Blue will seek a donation from Alouns Farms. will still donate pumpkins. The guess slips will be color coded by academy. Additional details will be discussed at fall meetings.

Solicitation discussion: PTSO officers will view the solicitation letter from the Google Docs sample and then submit on behalf of PTSO.

Jen: Noted that Love's bakery needs a letter with dates, specifics. Suggestion that we use this for our fun run. She noted that Dole also has donated items for soccer events.

PTSO Officers agreed to contact the following for donations:

Gina: Manoa Safeway, Haagen Daz, Kanack Attack and Kmart

Trish: SPARK, Monsanto (Jen will provide POC info for this letter.), Costco and Recruiters

Tracie: iTrampoline, Walmart and McDonalds

Kristi: Target

Blue: Nike, Bike Shop, Waiola Shave Ice, Jamba Juice, Alouns Farms

Jen: Kellogg, Dole, and Meadow Gold

Reminder that we will need to do thank you cards after receiving the donations.

PTSO Assembly: Reminder that we want more of a presence at the weekly assembly, but especially during PTSO events! Blue will contact the Bike Shop (looking for donations for pom-poms).

General Meetings:

Fall: October 24, 2014

Voyager Methodologies by Sue Deuber and Anne Everingham, not Trish Donaldson

Spring: Waiting to set the General Meeting date until the concert date is confirmed

PTSO Officer Meetings for 2014-2015, held at 5pm (concert) and PTSO at 5:30pm

July 10, 2014

August 14, 2014

September 11, 2014

October 2, 2014

November 13, 2014

December 11, 2014

January 15, 2015

February 12, 2015

March 12, 2015

April 9, 2015

May 14, 2015

Google docs: Please check this out prior to our next meeting in July.

Next meeting will be on July 10, 2014 (possibly at Jaime's place) at 5:30pm.

Be thinking about more family involved event for our general meetings. Suggestions for outdoor movie or CSI night.

Jen will be working with Ice Palace to secure Sunday, February 22, 2015.

Motion to adjourn the meeting by Trish D.

Second motion to adjourn the meeting by Gina T.

Meeting Adjourned at 7:46.

Motion to approve by Gina T. 6/25
Second Motion by Blue K. 6/25