

VOYAGER PUBLIC CHARTER SCHOOL
Governing Board Meeting Minutes
November 18, 2021, VPCS – Virtual Meeting

Call to Order - 5:03 pm

1. Community comment segment (Parents & Public comments - 15 minutes)
 - A. None
2. Roll Call/Determination of quorum:
 - A. Members Present: Steve Sullivan, Evan Anderson, Mandy Phan, Matt Choy, Kaleokalani Kuroda, Susan Hiwatashi, and Michelle Richardson
 - B. Members Not Present: Joleen Lincoln
 - C. Guests: Lisa Mendonca (Vice Principal), Christina Conrad (VPCS Teacher), PJ Foehr

Consent Agenda

1. Meeting minutes for October 2021
 - A. Susan Hiwatashi moves to approve the October meeting minutes, Kaleo Kuroda seconds. Motion passes unanimously.

Goals for the Meeting – Key Issues facing the Board and VPCS

1. COVID-19 and Continuity of Services – Current happenings
 - A. Mitigation measures remain in place
 - B. Further proposed changes will be discussed at the next facilities meeting
 - C. Evan is looking at ways to collect information appropriately from parents to find how many of them will get vaccinated over the holiday break from school to get an overall level of immunity school wide.
2. Finance Committee, reserves, and discussion on Current Budget
 - A. Committee Report included.
 - B. Financials on budget remain the same.
 - C. Federal funding more this year, amount of funding unknown at this time.
 - D. Question from Kaleo K: Is an audit required for the federal funding monies received. **Verify if VPCS federal funding did not exceed the threshold that would require an audit.
3. New Business / Additional Matters
 - A. Teacher and student turn over; Updated dashboard attached.
 - C. Future Facilities Discussion: Paradise Park as a consideration for future facilities for VPCS. Matt will follow up with his contact. Steve had sent an email to the neighborhood board. Goal is to meet with the Manoa Neighborhood Board to discuss including VPCS in future discussions as it relates to having a facility that we would not need to pay rent. No new update on this matter. Steve will try to reach out to Ronald Lockwood.
 - D. Update dates on the annual calendar as it relates to the lease agreement. Steve and Mandy put something together and send it to Evan, Joleen, and Lyn for review and comment.

- E. Governing Board Newsletter to be discussed further during the next board meeting.
- F. **December Board Meeting - No Meeting.** Steve Sullivan moves to approve no meeting in December, Susan Hiwatashi seconds. Motion passes unanimously. ****If there is an item that will require Board action, Evan will reach out to board members.**
- G. Governing Board Training with Sue Dueber - Board members to review material from the training held on 11/18/21. Further discussion during the next board meeting.
- H. Governing Board meetings - PJ PJ Foehr will acquire more information on the direction of holding in person board meetings.

Comments on Reports

- **Finance**
 - Finance Committee Report submitted
 - Annual Audit Report submitted and presented by CW & Associates. No questions or comments from the Governing Board.
- **Facilities**
 - Facilities Committee Report Submitted
- **Governance & Policy**
 - No Report
- **Excellence in Education**
 - No Report
- **School Leader & Organization**
 - No Report
- **Future Facilities (Special Committee)**
 - No Report

Executive Session

1. None

Adjournment - 5:44 p.m.

Next Meeting: Next Meeting will be held on January 20, 2022.