

**Voyager Public Charter School – Governance Committee Report
January 2022**

<u>Meeting Date:</u> 01-17-22	<u>Location:</u> Virtual	<u>Start time:</u> 3:30pm	<u>End Time</u>
Members' Attendance:			Present?
			Yes No
<u>Kaleo Kuroda</u>			<u>X</u>
<u>Jolene Lincoln</u>			<u>X</u>
<u>Susan Hiwatashi</u>			<u>X</u>
<u>Amy Fiandach</u>			<u>X</u>

	Goal	%-age Complete	Target Completion Date
Governance Committee Goals	Governance - Description / Procedure		06/2022
	New Hire - Principal (Governance Involvement)		01/2022
	New Hire - Principal (School Leadership Comm)		01/2022

Agenda / Discussion Items	<p>Update on Governance Committee Review of Responsibilities, Policy & Procedures. <i>Follow-up and Review notes by Kaleo and Joleen. Edit document(s) and re-share with members. Discussion next meeting.</i></p> <p>New Hire - Principal (Governance Committee) <i>Kaleo viewed By-Laws; The Governance committee develops, reviews, revises, and recommends policies to the Board.</i></p> <p>New Hire - Principal - School Leadership Committee. <i>To discuss with Board on behalf of the Governance Committee that the School Leadership Committee needs to be staffed to help with the hiring process of a Principal.</i></p>
Requested Action by the BOD	Governance Committee to review Bylaws in regards to Hiring of Principal. <i>Review of ByLaws - Governing board and School Leadership Committee is responsible. Reviewed the Conflict of Interest clause - interpreted for Governing Board only.</i>
Future Discussion Items	Follow-up on Governance - Onboard and Recruiting of New Board Members.
Next Meeting	First of each month; Tuesday, 2/1/2022 @ 3:30pm (Virtual meeting)

Outstanding Action Items		
Date Completed	Assigned To	Description

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	Members	Review Kaleo's notes attached to January Governance Committee invite. (Governance Matrix). Edit with comments and share with Committee.
	Members	Review Joleen's notes attached to January Governance Committee invite. (Recruitment and Onboard Procedures) Edit with comments and share with Committee.